Dietrich College Student-Defined Program Application

The Dietrich College Student-Defined program is designed for students whose academic goals cannot be as adequately served by existing Dietrich College majors or minors as they can by a student-defined alternative. To establish a Dietrich College student-defined major or minor a written proposal is required that makes the case for the proposed program's coherence, viability, and suitability. Proposals should be developed in the first and second years, and approved majors or minors should begin their program in the second or third year. A student approved for a student-defined primary major receives a degree (B.A. or B.S.) with the student-defined major indicated; a student approved for a student-defined additional major or minor will not have his or her primary college, major or degree affiliation affected.

Students interested in a Dietrich College student-defined option apply after reviewing all the information on the college’s Student-Defined Program website http://hss.cmu.edu/studentdefinedmajor.html.

If you ARE already a Dietrich College student and are proposing a Dietrich College student-defined:

- **primary major**, complete this application (and preliminary proposal) and meet with your Academic Advisory Center Advisor (Baker Hall A57); after your advisor submits your application to Dr. Devine, make an appointment with Dr. Devine (see below).

- **additional major or minor**, complete this application (and preliminary proposal) and submit it directly to Dr. Joseph Devine; after you submit this application, make an appointment with Dr. Devine (see below).

If you ARE NOT a Dietrich College student and are proposing a Dietrich College student-defined:

- **primary major**, complete this application (and preliminary proposal) and submit it with your Dietrich College Internal Transfer Application to Baker Hall A57; meet with Deborah Gerhardt; after she submits this application, make an appointment with Dr. Devine (see below).

- **additional major or minor**, complete this application (and preliminary proposal) and submit it directly to Dr. Joseph Devine; after you submit this application, make an appointment with Dr. Devine (see below).

### Dietrich College Dean’s Office, Baker Hall 154; (412) 268-2831
Dr. Joseph Devine, Student-Defined Program Director, Baker Hall 154

**Applying for (choose one):**  
- [ ] Primary Major  
- [ ] Additional Major  
- [ ] Minor

**Interested in Transferring?**  
- Fall 20__  
- Spring 20__  
- Current Year:  
- [ ] FR  
- [ ] SO  
- [ ] JR  
- [ ] SR  

**Student’s Name (as appears in SIO):**  
**UserID:**

**Current College/School:**  
**Current Department/Major:**

**SMC Box #:**  
**Phone #: (    )**  
**CMU Email:**

**Attach a Student-Defined Preliminary Proposal Draft including** (see proposal guidelines & procedures):

1. **A Cover Page** with the proposed title, which version of the proposal this is, your name, address, phone number, current class, current college, major, and the date.

2. **A one-paragraph statement** that you propose to pursue a student-defined major, additional major or minor in “___” (provide a preliminary title), and identify the areas of study you will combine to form this major. State clearly what your educational objectives are for this major or minor, and why you think you can not attain these objectives through existing programs in the Dietrich College or elsewhere in the university.

3. **Major Description, Rationale, and preliminary Curriculum.** This should be a clear, concise presentation of the proposed program's organizing ideas. Include definitions for "the field" of study proposed. Describe the theoretical framework within which the courses are to be placed for this major or minor. Finally, furnish a preliminary curriculum for the proposed program.

*Updated: 9/22/15*
For Dietrich College Academic Advisory Center (AAC) Use Only (primary major applications only)

AAC Advisor’s Comments (Gened Audit included):

Date delivered to Dr. Devine: ______________

AAC Advisor’s Signature/Date: ______________________________________________________ /

For Dietrich College Student-Defined Program Use Only (Dean’s Office)

Admission Decision: __Yes  __No  __Wait  For: __Primary Major  __Additional Major  __Minor

Decision Signature/Date: ______________________________________________________ /

Notes: ___________________________________________________________________________

_________________________________________________________________________________

_________________________________________________________________________________

_________________________________________________________________________________

Student’s Year: __FR  __SO  __JR  __SR  Expected Graduation Semester/Year: ___________ /

S3 Major Code: _______________  Admit Semester/Year: ___________ /

PROCESSING APPROVED APPLICATIONS:

Student-Defined Primary Major (Debby Gerhardt)

Academic Audit Majorfile Created: ________________________________  __If IT, waived Freshman Seminar
S3 Major Degree Entry: __BA or __BS  S3 College Entry: DC  S3 Dept Entry: SDM
S3 Major Code Entry: _______________  S3 Majorfile Entry: ________________________________
S3 Major Advisor Entry: Joseph Devine

Student-Defined Additional Major (Joanne Ursenbach)

Academic Audit Additional Majorfile Created: ________________________________
S3 Additional Major College Entry: DC  S3 Additional Major Dept Entry: SDM
S3 Additional Major Code Entry: _______________  S3 Additional Majorfile Entry: __________________

Student-Defined Minor (Joanne Ursenbach)

Academic Audit Additional Majorfile Created: ________________________________
S3 Minor College Entry: DC  S3 Minor Dept Entry: SDM
S3 Minor Code Entry: _______________  S3 Minorfile Entry: ________________________________