Care@Work: Accessing Distance Learning Support

Eligible faculty, staff and graduate students can take advantage of Care@Work benefits to help manage distance learning, hybrid school schedules and daycare closures.

Enrolling in Care@Work
To access your benefits, you must be enrolled in the Care@Work program through Care.com.

2. Review the disclaimer and click on “Let’s get started.”
3. Follow the prompts to complete the brief questionnaire and click “Save and Continue.”
4. Enter your Andrew ID and personal information, create a password and click “Enroll now.”

Accessing Distance Learning Support
Once enrolled, you can use Care@Work to establish a learning pod, nanny share or other distance learning support for your family.

1. Use your Andrew ID and the password you created to log in to cmu.care.com.
2. You will see a banner that says “Back-to-school is anything but normal this year.” Click on “Learn how” to access the distance learning support page.

3. You will be presented with four options:
   a. **Pair up with families** — Use this option to set up a learning pod or nanny share. You will be prompted to supply information about your family’s needs and set up a family profile. Once you have saved your profile, you will be able to view other nearby families who are interested in sharing care and tutoring needs.
   b. **Hire distance learning helpers** — You can use your Care.com benefits to post a job for in-person or online tutor, teacher or caregiver to help your family — and your learning pod, if applicable — with learning.
   c. **Book a backup caregiver** — Find help when your regular child care falls through or your children need additional help with schooling.
   d. **Get care from someone you know** — Source your own provider for child care or distance learning support and submit a claim to get reimbursed for part of the cost.

*Please note that Care.com is improving the accessibility of its platform for those with disabilities. If you need assistance accessing any part of the Care.com user experience, please call 855-781-1303 ext. 4.*

Carnegie Mellon University
Human Resources