

# Carnegie Mellon

Equal Opportunity Services • Whitfield Hall, 143 N. Craig Street, Pittsburgh PA 15213

Everett Tademy, Director (412) 268-2012 [et19@andrew.cmu.edu](mailto:et19@andrew.cmu.edu) Larry Powell, EOS Manager (412) 268-2013- [lpowell@andrew.cmu.edu](mailto:lpowell@andrew.cmu.edu)  
Courtney Bryant, EOS Specialist (412) 268-3930-[cbryant@andrew.cmu.edu](mailto:cbryant@andrew.cmu.edu) Megan Worbs, EOS Admin Coord (412) 268-2012-[mworbs@andrew.cmu.edu](mailto:mworbs@andrew.cmu.edu)  
<http://www.cmu.edu/hr/eos>

## Intake/Accommodations Request Form

Name: \_\_\_\_\_ Address (CMU): \_\_\_\_\_

SS# \_\_\_\_\_ Phone (CMU): \_\_\_\_\_ E-mail (CMU): \_\_\_\_\_

Emergency Waiting Area Y N Parking: Y N Snow: Y N

### Reason

Student (circle one) Prospective Undergraduate Graduate

(If undergrad, circle one: Freshman Sophomore Junior Senior )

School: \_\_\_\_\_ Major/Minor: \_\_\_\_\_ Advisor: \_\_\_\_\_

Referral: \_\_\_\_\_ Third Party Agency: \_\_\_\_\_

•Staff (circle one) Full-Time Part-Time Temporary Other

•Faculty (circle one) Post-Doctoral Tenured

### Accommodations/Services:

<input type="checkbox"/> Accommodations Pending	<input type="checkbox"/> Low Vision Aid	<input type="checkbox"/> Readers	<input type="checkbox"/> Reduced Course Load
<input type="checkbox"/> Receipt of Testing	<input type="checkbox"/> Voice Recognition Software	<input type="checkbox"/> Taped Lecture	<input type="checkbox"/> Foreign Lang
<input type="checkbox"/> Enlargements	<input type="checkbox"/> Classroom Accommodations	<input type="checkbox"/> Taped Text	<input type="checkbox"/> Assignments
<input type="checkbox"/> Large Print Exams, Books and Materials	<input type="checkbox"/> Use of Dictionaries	<input type="checkbox"/> Add. Note	<input type="checkbox"/> Attnedance
<input type="checkbox"/> Written/Oral Assignment Instructions	<input type="checkbox"/> Use of Calculators	<input type="checkbox"/> Attendance/Assig	Other _____
<input type="checkbox"/> Barrier Removal and Access	<input type="checkbox"/> Low Hearing Device	<input type="checkbox"/> Interpreters	_____
<input type="checkbox"/> Use of a laptop	<input type="checkbox"/> Priority Registration	<input type="checkbox"/> Scribe	_____
<input type="checkbox"/> Extended Time Testing	<input type="checkbox"/> Emergency Waiting Area	<input type="checkbox"/> Parking	_____
	<input type="checkbox"/> Distraction Reduced Testing	<input type="checkbox"/> Snow Removal	_____
	<input type="checkbox"/> Alternative Testing	<input type="checkbox"/> Priority Seating	_____

### Comments

### Assistance for Individuals with Disabilities

Qualified individuals are entitled to reasonable accommodations under the Americans with Disabilities Act (ADA regulations). Accommodations are determined on a case-by-case basis. Equal Opportunity Services serve as links between individuals with disabilities and the campus community. Information released will provide documentation of a disability for faculty, staff, students and prospective students of Carnegie Mellon University. All information will be considered confidential and only released to appropriate personnel on a need to know basis. To access services, individuals must initiate a request in writing for specific services/accommodations (books on tape, enlargements, interpreters, etc.). Accommodations prescribed only apply to Carnegie Mellon University and may not be valid elsewhere. The individual takes full responsibility for ongoing assistance.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

EOS Signature: \_\_\_\_\_

Date: \_\_\_\_\_

This document can be produced in an alternative format. Call (412)268-2012