

***FAST FACTS***

**If you suspect that you have a learning disability...**

***Learning disability is a generic term that refers to a heterogeneous group of disorders manifested by significant difficulties in acquisition and use of listening, speaking, reading, writing, reasoning or mathematical abilities, or of social skills.***

**What is a learning disability?**

Learning disability is a generic term that refers to a heterogeneous group of disorders manifested by significant difficulties in acquisition and use of listening, speaking, reading, writing, reasoning or mathematical abilities, or of social skills. These disorders are intrinsic to the individual and presumed to be due to central nervous system dysfunction. Even though a learning disability may occur concomitantly with other handicapping conditions (e.g., sensory impairment, mental retardation, social and emotional disturbance), with socio-environmental influences (e.g., cultural differences, insufficient or inappropriate instruction, psychogenic factors [mental disorders]), and especially attention deficit disorder?all of which may cause learning problems?a learning disability is not the direct result of those conditions or influences.

Learning disabilities can be lifelong conditions that, in some cases, affect many parts of a person's life: school or work, daily routines, family life and sometimes even friendships and recreation. In some people, many overlapping learning disabilities may be apparent. Other people may have a single, isolated learning problem that has little impact on other areas of their lives.

**What assistance is available at Carnegie Mellon?**

***Resources for Students with Disabilities***

Carnegie Mellon takes great efforts to provide physical and programmatic campus access to everyone. Individuals with documented disabilities may be eligible to receive services/accommodations from Carnegie Mellon's Equal Opportunity Services office (EOS).

To access services/accommodations, individuals must first refer themselves to the EOS office and provide adequate documentation of the disability. The first step in this process is to complete and return the Voluntary Self Identification Form attached to this document. Please note the EOS does not initiate accommodations without a specific written request from an individual with a disability.

# Carnegie Mellon

## Voluntary Disclosure of a Disability Form

Equal Opportunity Services, Whitfield Hall, 143 N. Craig Street, Pittsburgh PA 15213  
Everett Tademy, Director (412) 268-2012 et19@andrew.cmu.edu Larry Powell, EOS Manager (412) 268-2013 lpowell@andrew.cmu.edu  
Courtney Bryant, EOS Administrative Coordinator (412) 268-2012 cbryant@andrew.cmu.edu  
<http://hr.web.cmu.edu/eos.html>

### If you suspect that you have a learning disability...

Below are samples of some common reasonable accommodations that may be provided to qualified individuals with disabilities:

- Alternative text format
- Additional class notes
- Extended time—this can be for in-class assignments and exams
- Alternative testing arrangements?EOS will work with instructors to provide proctoring of exams and tests
- Reduced-distraction testing environment
- Alternative classroom examinations
- Enlarging of materials
- Use of dictionaries and calculators for in-class assignments and tests
- Barrier removal and access
- Voice recognition software

Please note that accommodations are determined on a case-by case-basis.

For more information on services to students with disabilities contact:

Larry Powell  
lpowell@andrew.cmu.edu  
Phone: 412-268-2013

or  
EOS@andrew.cmu.edu  
or  
<http://hr.web.cmu.edu>

#### Statement of Accessibility

Carnegie Mellon University makes every effort to provide accessible facilities and programs for individuals with disabilities. For accommodations/services, please contact Larry Powell at lpowell@andrew.cmu.edu or 412-268-2013.

#### Assistance for Individuals with Disabilities

Qualified individuals are entitled to reasonable accommodations under the Americans with Disabilities Act (ADA regulations). Accommodations are determined on a case-by-case basis. Equal Opportunity Services serve as links between individuals with disabilities and the campus community. Information released will provide documentation of a disability for faculty, staff, students and prospective students of Carnegie Mellon University. All information will be considered confidential and only released to appropriate personnel on a need to know basis. To access services, individuals must initiate a request in writing for specific services/accommodations (alternative text format, enlargements, interpreters, etc.). Accommodations prescribed only apply to Carnegie Mellon University and may not be valid elsewhere. The individual takes full responsibility for ongoing assistance. In order to receive services/accommodations, verification of a disability is required.

To initiate a request for accommodations please complete this form and return to:  
Larry Powell, Manager, Equal Opportunity Services  
Carnegie Mellon University, 102 Whitfield Hall, 143 N. Craig Street, Pittsburgh, PA 15213-3890

Name \_\_\_\_\_ Date \_\_\_\_\_ SS# \_\_\_\_\_

Home address \_\_\_\_\_

Home telephone # \_\_\_\_\_ Home e-mail \_\_\_\_\_

Circle which is applicable:      Physical Disability      Learning Disability      Psychological Disability

Do you have a mobility concern that would prevent you from evacuating a building in an emergency? (Circle one)    Yes    No

Please describe your disability \_\_\_\_\_

\_\_\_\_\_

In the past, have you required any accommodations? (Circle one)    Yes    No

If yes, please describe such accommodations \_\_\_\_\_

\_\_\_\_\_

If you feel that some accommodation(s) (e.g., extended time for exams) would aid you in participating in college life, please describe

\_\_\_\_\_

\_\_\_\_\_

#### For Equal Opportunity Services Use

I give permission to the Equal Opportunity Services Office to release this confidential information to my faculty, advisors and other appropriate personnel (safety, etc.) on a need-to-know basis. I take full responsibility for any ongoing assistance.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date