

Review Request

Request

Additional Information

Budget

Budget Request

FY19JFC

Requested Total	\$7,224.00
Reviewer Adjusted Total	\$3,873.00↓
	(-\$3,351.00 / -46.39%)

Sections (8)	# of Line Items (47)	Amount
Matsuri (Japanese Spring Festival; non-profit)	13	\$4,620.00
Public Relations	2	\$145.00
Japanese Community Outreach	5	\$3,251.00
Board Meetings	2	\$400.00
Donations/Funding	2	(\$1,000.00)
Activities Fair - Fall/Spring	3	\$130.00
Fundraisers	13	(\$970.00)
Culture Events	7	\$648.00

BUDGET SECTION:




Matsuri (Japanese Spring Festival; non-profit)

1.	<u>Advertising - Posters, Banners</u>	Operations - Advertising and Publicity	1 x \$100.00	\$100.00
2.	<u>Rental - Stage Equipment</u>	Operations - AB Tech	1 x \$500.00	\$500.00
3.	<u>Rental - Outside Table</u>	Operations - Rental Equipment	1 x \$250.00	\$250.00
4.	<u>Rental - CUC Stage</u>	Operations - Rental Facilities	1 x \$600.00	\$600.00
5.	<u>Rental - Power Equipment</u>	Operations - Rental Equipment	1 x \$100.00	\$100.00
6.	<u>Venue - Booth Decorations</u>	Operations - Decorations	1 x \$350.00	\$350.00
7.	<u>Logistics - Staff IDs and Tickets</u>	Operations - General Supplies	1 x \$50.00	\$50.00
8.	<u>Logistics - Equipment Cleaning and Maintenance</u>	Operations - Equipment Repair	1 x \$100.00	\$100.00
9.	<u>Logistics - Shipping</u>	Operations - Postal	1 x \$120.00	\$120.00

REVIEW STEP:


JFC Recommendation

Reviewer Actions

		
Forward to Next Step	Back to Previous Step	Return for Follow-Up

Request History


Add Comment



Gabriela Cach

4/6/2018, 9:50AM


"Logistics - Supplies for Food Preparation" adjusted from \$2,000.00 to \$1,500.00.



Gabriela Cach

4/6/2018, 9:50AM


"Logistics - Supplies for Food Preparation" adjusted from \$2,000.00 to \$1,500.00.



Gabriela Cach

4/6/2018, 9:50AM


"Rental - CUC Stage" adjusted from \$600.00 to \$600.00.



Gabriela Cach

4/6/2018, 9:50AM

"Rental - Outside Table" adjusted from \$250.00 to \$250.00.



Max Weisz

3/31/2018, 4:10PM

"Rental - CUC Stage" adjusted from \$600.00 to \$550.00.



Max Weisz

3/31/2018,

	<u>Costs from Japan</u>	Services	\$120.00	
10.	<u>Services - Pittsburgh Taiko Drum Performance</u>	Operations - Professional Services & Performances	7 x \$50.00	\$350.00
11.	<u>Transportation - Rental Car</u>	Travel - Other	1 x \$75.00	\$75.00
12.	<u>Logistics - Supplies for Food Preparation</u>	Operations - Event Supplies	1 x \$2,000.00	\$1,500.00 ↓
13.	<u>Advertising - Social Media</u>	Operations - Advertising and Publicity	1 x \$25.00	\$25.00

Public Relations

1.	<u>Website - Server and Domain Fee</u>	Operations - Telecommunications	4 x \$25.00	\$100.00
2.	<u>JSA Banner</u>	Operations - Advertising and Publicity	1 x \$45.00	\$45.00

Japanese Community Outreach

1.	<u>Japanese Community Mixer</u>	Food - Refreshments for Events	1 x \$150.00	\$150.00
2.	<u>Alumni Networking Event</u>	Food - Refreshments for Events	1 x \$150.00	\$150.00
3.	<u>JMC - Airfare</u>	Travel - Airfare Domestic	11 x \$137.00	\$0.00 ↓
4.	<u>JMC - Hotel</u>	Travel - Hotel & Lodging	1 x \$1,344.00	\$0.00 ↓
5.	<u>JASP Event Catering</u>	Food - Catering	1 x \$100.00	\$100.00

Board Meetings

1.	<u>Food for end-of-semester Board Meetings</u>	Food - Meals for Members	50 x \$5.00	\$250.00
2.	<u>Materials for Board meeting activities</u>	Operations - Event Supplies	1 x \$150.00	\$150.00

Donations/Funding

1.	<u>CMU Modern Languages Japanese Dept. Grant</u>	Revenue - Donations, Grants, and Sponsorship (Income)	1 x (\$500.00)	(\$500.00)
2.	<u>TOP CAREER Sponsorship</u>	Revenue - Donations, Grants, and Sponsorship (Income)	1 x (\$500.00)	(\$500.00)

Activities Fair - Fall/Spring

1.	<u>Advertising - Posters, Fliers</u>	Operations - Advertising and Publicity	2 x \$30.00	\$60.00
2.	<u>Shaved Ice & Syrup</u>	Food - Recruitment	1 x	\$35.00

\$35.00

3.	<u>Japanese Snacks</u>	Food - Recruitment	1 x	\$35.00
			\$35.00	

Fundraisers

1.	<u>Dango - Ingredient Costs</u>	Operations - Event Supplies	1 x	\$75.00
			\$75.00	
2.	<u>Dango - Revenue</u>	Revenue - Sales and Income (Income)	1 x	(\$200.00)
			(\$200.00)	
3.	<u>Curry - Crock Pot</u>	Capital Expense Fund	1 x	\$35.00
			\$35.00	
4.	<u>Curry - Ingredient Costs</u>	Operations - Event Supplies	2 x	\$150.00
			\$75.00	
5.	<u>Curry - Revenue</u>	Revenue - Sales and Income (Income)	2 x	(\$440.00)
			(\$220.00)	
6.	<u>Yakisoba - Ingredient Costs</u>	Operations - Event Supplies	2 x	\$200.00
			\$100.00	
7.	<u>Yakisoba - Revenue</u>	Revenue - Sales and Income (Income)	2 x	(\$500.00)
			(\$250.00)	
8.	<u>Takoyaki - Ingredient Costs</u>	Operations - Event Supplies	2 x	\$200.00
			\$100.00	
9.	<u>Takoyaki - Revenue</u>	Revenue - Sales and Income (Income)	2 x	(\$500.00)
			(\$250.00)	
10.	<u>Care Package - Material Costs</u>	Operations - Event Supplies	1 x	\$250.00
			\$250.00	
11.	<u>Care Package - Revenue</u>	Revenue - Sales and Income (Income)	1 x	(\$500.00)
			(\$500.00)	
12.	<u>Cutlery Costs</u>	Operations - General Supplies	1 x	\$100.00
			\$100.00	
13.	<u>Takoyaki - Griddles</u>	Capital Expense Fund	4 x	\$160.00
			\$40.00	

Culture Events

1.	<u>Suikawari - Watermelons</u>	Operations - Event Supplies	18 x	\$108.00
			\$6.00	
2.	<u>Suikawari - Projector and Microphone Rental</u>	Operations - AB Tech	1 x	\$80.00
			\$80.00	
3.	<u>Mochi - Event Materials</u>	Operations - Event Supplies	1 x	\$60.00
			\$60.00	
4.	<u>Setsubun - Event Materials</u>	Operations - Event Supplies	1 x	\$60.00
			\$60.00	
5.	<u>Ramen - Event Materials</u>	Operations - Event Supplies	1 x	\$60.00
			\$60.00	
6.	<u>Posters and Fliers</u>	Operations - Advertising and Publicity	4 x	\$80.00
			\$20.00	
7.	<u>Kingyosukui - Event Materials</u>	Operations - Event Supplies	1 x	\$200.00
			\$200.00	



Finish Later

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