

Sign Out

# Budgeting System

Tiffany ▼

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## Review Request

Request

Additional Information

REVIEW STEP:  
Appeals

Budget

Budget Request

JSA FY18

Requested Total	\$6,028.00
Reviewer Adjusted Total	\$3,183.00↓
	(-\$2,845.00 / -47.20%)

Sections (13)	# of Line Items (43)	Amount
Matsuri - Spring Festival (Non profit event - we donate 100% of profit)	14	\$4,205.00
Public Relations	1	\$70.00
Japanese Community Relations	3	\$1,525.00
JSA Board Meetings	1	\$280.00
Donations	1	(\$500.00)
Activities Fair - Fall & Spring	4	\$130.00
Fundraisers - Takoyaki	3	(\$365.00)
Fundraisers - Yakisoba	3	(\$300.00)
Fundraisers - Okonomiyaki	2	(\$300.00)
Culture Event - Suikawari GBM	3	\$208.00
Culture Event - Mochi GBM	2	\$100.00
Culture Event - Setsubun	2	\$100.00
JSA Culture Month	4	\$875.00

### Reviewer Actions



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### Request History

Add Comment

## BUDGET SECTION:

## Matsuri - Spring Festival (Non profit event - we donate 100% of profit)

1.	<u>Promotional Posters and Banners</u>	Ops-Advertising and Publicity	1 x	<b>\$100.00</b>	↓
			\$150.00		
2.	<u>Performance Equipment</u>	Ops-AB Tech	1 x	\$400.00	
			\$400.00		
3.	<u>CUC Stage Rental</u>	Ops-Rental Facilities	1 x	\$600.00	
			\$600.00		
4.	<u>CUC Outside Table Rental</u>	Ops-Rental Equipment	1 x	\$250.00	
			\$250.00		
5.	<u>Staff Tags &amp; Tickets</u>	Ops-General Supplies	1 x	\$60.00	
			\$60.00		
6.	<u>Supplies and Materials for Food Prep</u>	Ops-Event Supplies	1 x	<b>\$0.00</b>	↓
			\$1,200.00		
7.	<u>Booth Decorations</u>	Ops-Decorations	1 x	\$300.00	
			\$300.00		
8.	<u>Pittsburgh Taiko Drum Performance</u>	Ops-Professional Services and Performances	1 x	\$300.00	
			\$300.00		
9.	<u>Shipping Costs from Japan</u>	Ops-Postal Services	1 x	\$120.00	
			\$120.00		
10.	<u>Cleaning Expenses</u>	Ops-Equipment Repair	1 x	\$100.00	
			\$100.00		
11.	<u>Costco Membership Fee</u>	Ops-Charges, Fines, & Fees	1 x	<b>\$0.00</b>	↓
			\$55.00		
12.	<u>Rental Car Expenses</u>	Travel-Other	2 x	\$120.00	
			\$60.00		
13.	<u>Staff shirts</u>	Equipment-Uniforms	35 x	<b>\$0.00</b>	↓
			\$10.00		
14.	<u>Paint &amp; Brushes for Fence Painting</u>	Ops-Advertising and Publicity	1 x	<b>\$0.00</b>	↓
			\$200.00		

## Public Relations

1.	<u>JSA Website Server &amp; Domain Fee</u>	Ops-Telecommunications	1 x	\$70.00	
			\$70.00		

→	Moved to Appeals by <b>Sihan Dong</b>	4/9/2017, 11:37AM
→	Moved to JFC Rec... by <b>Sihan Dong</b>	2/25/2017, 1:07PM
	<b>Sihan Dong</b> <i>JFC does not fund personal expense.</i> Audience:	2/25/2017, 1:07PM
	<b>Sihan Dong</b> <i>JFC caps advertising costs at \$100/year.</i> Audience:	2/25/2017, 1:06PM
	<b>Sihan Dong</b> <i>JFC counts food supplied under the food metrics, which is \$600/year.</i>	2/25/2017, 1:04PM
	<b>Sihan Dong</b> <i>JFC counts food supplied under the food metrics, which is \$600/year.</i>	2/25/2017, 1:04PM
	<b>Sihan Dong</b>	2/25/2017

## Japanese Community Relations

- |   |                              |              |                   |
|---|------------------------------|--------------|-------------------|
| 1. <u>Japanese Community Mixer</u>          | Food-Refreshments for Events | 1 x \$200.00 | <b>\$150.00</b> ↓ |
| 2. <u>Alumni Relations Networking Event</u> | Food-Refreshments for Events | 1 x \$200.00 | <b>\$150.00</b> ↓ |
| 3. <u>Travel to Local Conferences</u>       | Travel-Other                 | 15 x \$75.00 | \$1,125.00        |

## JSA Board Meetings

- |   |                        |             |                   |
|---|------------------------|-------------|-------------------|
| 1. <u>Food for end of semester board meetings</u> | Food-Meals for members | 70 x \$4.00 | <b>\$200.00</b> ↓ |
|---|------------------------|-------------|-------------------|

## Donations

- |   |  |                       |                   |
|---|--|-----------------------|-------------------|
| 1. <u>CMU Modern Languages Japanese Dept. Grant</u> | Revenue-Donations & Grants <b>(Income)</b> | 1 x <b>(\$500.00)</b> | <b>(\$500.00)</b> |
|---|--|-----------------------|-------------------|

## Activities Fair - Fall &amp; Spring

- |   |                               |             |         |
|---|-------------------------------|-------------|---------|
| 1. <u>Fliers for Fall Activities Fair</u>   | Ops-Advertising and Publicity | 1 x \$30.00 | \$30.00 |
| 2. <u>Shaved Ice &amp; Syrups</u>           | Food-Recruitment              | 1 x \$35.00 | \$35.00 |
| 3. <u>Japanese Snacks</u>                   | Food-Recruitment              | 1 x \$35.00 | \$35.00 |
| 4. <u>Fliers for Spring Activities Fair</u> | Ops-Advertising and Publicity | 1 x \$30.00 | \$30.00 |

## Fundraisers - Takoyaki

- |   |  |                       |                   |
|---|--|-----------------------|-------------------|
| 1. <u>Takoyaki Grill Pan</u>                        | Capital Expense Fund                   | 1 x \$35.00           | <b>\$0.00</b> ↓   |
| 2. <u>Revenue from Takoyaki Sales</u>               | Revenue-Sales & Income <b>(Income)</b> | 2 x <b>(\$300.00)</b> | <b>(\$600.00)</b> |
| 3. <u>Ingredient Costs for Takoyaki Fundraisers</u> | Ops-Event Supplies                     | 2 x \$100.00          | <b>\$0.00</b> ↓   |

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Fundraisers - Yakisoba

- |   |  |     |                   |
|---|--|-----|-------------------|
| 1. <u>Griddles</u>                                  | Capital Expense Fund                   | 2 x | \$60.00           |
|   |  |     | \$30.00           |
| 2. <u>Ingredient Costs for Yakisoba Fundraisers</u> | Ops-Event Supplies                     | 2 x | <b>\$0.00</b> ↓   |
|   |  |     | \$100.00          |
| 3. <u>Revenue from Yakisoba Sales</u>               | Revenue-Sales & Income <b>(Income)</b> | 2 x | <b>(\$560.00)</b> |
|   |  |     | <b>(\$280.00)</b> |
- 

## Fundraisers - Okonomiyaki

- |  |  |     |                   |
|--|--|-----|-------------------|
| 1. <u>Ingredient Costs for Okonomiyaki Fundraisers</u> | Ops-Event Supplies                     | 2 x | <b>\$0.00</b> ↓   |
|  |  |     | \$100.00          |
| 2. <u>Revenue from Okonomiyaki Sales</u>               | Revenue-Sales & Income <b>(Income)</b> | 2 x | <b>(\$500.00)</b> |
|  |  |     | <b>(\$250.00)</b> |
- 

## Culture Event - Suikawari GBM

- |  |                               |      |          |
|--|-------------------------------|------|----------|
| 1. <u>Watermelons</u>                          | Ops-Event Supplies            | 18 x | \$108.00 |
|  |                               |      | \$6.00   |
| 2. <u>AB Tech - Microphone &amp; Projector</u> | Ops-AB Tech                   | 1 x  | \$80.00  |
|  |                               |      | \$80.00  |
| 3. <u>Posters &amp; Fliers</u>                 | Ops-Advertising and Publicity | 1 x  | \$20.00  |
|  |                               |      | \$20.00  |
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## Culture Event - Mochi GBM

- |                                |                               |     |               |
|--------------------------------|-------------------------------|-----|---------------|
| 1. <u>Mochi Supplies</u>       | Ops-Event Supplies            | 1 x | <b>\$0.00</b> |
|                                |                               |     | \$80.00 ↓     |
| 2. <u>Posters &amp; Fliers</u> | Ops-Advertising and Publicity | 1 x | \$20.00       |
|                                |                               |     | \$20.00       |
- 

## Culture Event - Setsubun

- |                                |                               |     |               |
|--------------------------------|-------------------------------|-----|---------------|
| 1. <u>Supplies</u>             | Ops-Event Supplies            | 1 x | <b>\$0.00</b> |
|                                |                               |     | \$80.00 ↓     |
| 2. <u>Posters &amp; Fliers</u> | Ops-Advertising and Publicity | 1 x | \$20.00       |
|                                |                               |     | \$20.00       |

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JSA Culture Month

1. <u>Japanese Tea Ceremony Performance</u>	Ops-Professional Services and Performances	1 x \$250.00	\$250.00
2. <u>Pittsburgh Taiko Performance</u>	Ops-Professional Services and Performances	1 x \$300.00	\$300.00
3. <u>Japanese Flower Arrangement Demonstration</u>	Ops-Professional Services and Performances	1 x \$250.00	\$250.00
4. <u>Posters &amp; Fliers</u>	Ops-Advertising and Publicity	3 x \$25.00	<b>\$60.00</b> ↓

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