

[DATE]

[NAME]

[ADDRESS]

[ADDRESS]

Delivered via electronic mail to: XXXX@andrew.cmu.edu

SUBJ: NO CONTACT AGREEMENT

Dear [NAME],

I am writing to confirm that you agree to have no contact with [NAME] other than that which might be necessary for your academic pursuits at the university. This reciprocal agreement is effective immediately and continues until further notice.

Specifically, you and [NAME] are to have no direct or indirect contact with one another. This would include contact of verbal, written, electronic, or any other nature. You may not contact one another indirectly through friends or other people.

Should either of you have any contact initiated by the other, please contact University Police or the Office of Community Responsibility immediately. Any contact initiated by either of you directly or indirectly through others may be cause for Community Standards action under this agreement.

This agreement is not to be interpreted as a finding of any violation of any university policy, is not a formal outcome, and does not preclude any Community Standards action from being taken as a result of any past interactions.

Please contact me at (412)-268-2140 if you have any further questions.

Sincerely,

[NAME]

[TITLE]

cc: Student File  
University Police