

Carnegie Mellon University

Student Financial Aid Office

The HUB / Student Financial Aid
Warner Hall, Lower Level
Pittsburgh, PA 15213
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2024-2025 Non-Tax Filer Form

If you (and your spouse) and/or your parent(s) are not required to file a U.S. IRS 2022 Federal Income Tax Return or a non-IRS tax form in any other country, you (and your spouse) and/or your parent(s) are required to provide a list of employers and the sources of any income for 2022. Please complete the form below, print, sign (*handwritten signature required*) and return it to The HUB.

- Parents of dependent students and independent students who not required to file a U.S. IRS 2022 Federal Income Tax Return are also required to submit the IRS "Verification of Non-filing Letter", which can be requested from the IRS and sent to The HUB. Visit www.irs.gov/individuals/tax-return-transcript-types-and-ways-to-order-them.
- Parents of dependent students and independent students who are non-tax filers and earned income in a foreign country are required to submit documentation from their taxing authority indicating that the individual did not file taxes for the appropriate tax year to The HUB.

STUDENT INFORMATION

Student Name: _____ Andrew ID: _____

INCOME INFORMATION

List below your and/or your parent(s)/spouse's employers and/or sources of income and the amount of income received in 2022 (attach additional sheet, if necessary).

If student does not have a 2022 W-2 or non-US Wage and Tax Statement, check this box:

If parent(s), guardian(s) or student's spouse does not have any 2022 W-2 or non-US Wage and Tax Statement, check this box:

Employer/Source of Income	Amount	Whose Income?	W2 Provided?
_____	\$ _____	Student	Parent/ Spouse
_____	\$ _____	Student	Parent/ Spouse
_____	\$ _____	Student	Parent/ Spouse
_____	\$ _____	Student	Parent/ Spouse
_____	\$ _____	Student	Parent/ Spouse

SIGNATURES

Only sign this form if you and/or your parent(s) are NOT required to file a 2022 Federal Income Tax Return or foreign tax return.

"I am not required by the IRS (Internal Revenue Service) to file a 2022 Federal Income Tax Return, nor am I required to file a tax document with a country other than the United States."

Student Signature: _____ Date: _____
(Handwritten Signature Required)

Spouse Signature (if applicable): _____ Date: _____
(Handwritten Signature Required)

"I am (we are) not required by the IRS (Internal Revenue Service) to file a 2022 Federal Income Tax Return, nor am I (are we) required to file a tax document with a country other than the United States."

Parent #1 Signature: _____ Date: _____
(Handwritten Signature Required)

Parent #2 Signature: _____ Date: _____
(if applicable) (Handwritten Signature Required)