Carnegie Mellon University
Student Financial Aid Office

2026-2027 Verification of Identity (Notary)

Your application was selected for identity verification through the Federal Verification process. As part of this process, Carnegie Mellon is required to obtain and validate the student's identity documentation. Identity documentation must be an unexpired, valid government-issued photo ID, including, but not limited to, a driver's license, passport or other state-issued ID. **This form is to verify your identity via a notary if you are unable to appear in person at Carnegie Mellon University.**

If the student is unable to appear in person at Carnegie Mellon University to verify their identity:

1. The student will provide a copy of an unexpired, valid government-issued ID that is acknowledged and presented to a notary
2. This completed form and a copy of your ID can be uploaded to My Student Aid.

I certify that I, _____ , was unable to appear in person at Carnegie Mellon to present this
Print Name
ID and will be presenting an unexpired, valid government-issued photo identification via notary.

Student Name: _____

Student Signature: _____
Handwritten Signature Required

Date: _____

Student Andrew ID: _____

NOTARY'S CERTIFICATE OF ACKNOWLEDGMENT

State of _____   City/County of _____

On _____ , before me, _____ , personally appeared,
Date   *Notary Name*
_____ and proved to me on basis of satisfactory
Printed Name of Signer

evidence of identification _____ , to be the above-named
Type of Unexpired Government-Issued Photo ID Provided

person who signed the foregoing instrument.

Witness my hand and official seal _____
Notary Handwritten Signature

(Seal)

My commission expires on _____
Date