

## 2026-2027 Verification of Identity (Notary)

Your application was selected for identity verification through the Federal Verification process. As part of this process, Carnegie Mellon is required to obtain and validate the student's identity documentation. Identity documentation must be an unexpired, valid government-issued photo ID, including, but not limited to, a driver's license, passport or other state-issued ID. **This form is to verify your identity via a notary if you are unable to appear in person at Carnegie Mellon University.**

If the student is unable to appear in person at Carnegie Mellon University to verify their identity:

1. The student will provide a copy of an unexpired, valid government-issued ID that is acknowledged and presented to a notary
2. The student can mail an original notarized completed form to The HUB. The form must be an original document and cannot be faxed or emailed. A copy of the photo ID must be included.

I certify that I, \_\_\_\_\_, was unable to appear in person at Carnegie Mellon to present this  
*Print Name*  
ID and will be presenting an unexpired, valid government-issued photo identification via notary.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_  
*Handwritten Signature Required*

Date: \_\_\_\_\_

Student Andrew ID: \_\_\_\_\_

## NOTARY'S CERTIFICATE OF ACKNOWLEDGMENT

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, personally appeared,  
*Date* *Notary Name*

\_\_\_\_\_  
*Printed Name of Signer* and proved to me on basis of satisfactory  
evidence of identification \_\_\_\_\_, to be the above-named  
*Type of Unexpired Government-Issued Photo ID Provided*  
person who signed the foregoing instrument.

Witness my hand and official seal \_\_\_\_\_  
*Notary Handwritten Signature*

(Seal)

My commission expires on \_\_\_\_\_  
*Date*