

Financial Aid Consortium Agreement

Student's Name: _____ Student ID Number: _____

This agreement is entered into between:

Carnegie Mellon and _____ ,

herein known as the Host Institution, for the purpose of allowing matriculated students of Carnegie Mellon to receive federal Title IV financial aid based upon their full-time enrollment at the Host School during the duration of this agreement. This agreement is effective from _____ to _____ .

Carnegie Mellon, as the Home Institution, agrees to calculate and disburse financial aid for those students who are eligible, to include federal Title IV and/or state funds. Students are responsible for payment of all charges to the Host Institution. Funds will not be disbursed by Carnegie Mellon until all of the consortium conditions have been met. Payment of all financial aid funds will be made by crediting the student's Carnegie Mellon student account.

Actual tuition, fees and other educational costs at the Host Institution will be used for determining the awards, and Carnegie Mellon will disburse these awards in the manner described above.

This agreement will commence and terminate as of the dates indicated above.

A student's eligibility for federal Title IV financial aid, as described in this Consortium Agreement, will be considered upon receipt of the Enrollment and Cost of Attendance Form (see next page) and a letter from the student's department verifying that the units/credits will transfer toward a degree at Carnegie Mellon (or the Study Abroad Transfer Credit Permission Form for those studying abroad, which is provided by Carnegie Mellon's Office of International Education.) Any change in enrollment must be reported to Carnegie Mellon and may affect the student's financial aid eligibility.

For Study Abroad: By agreeing to enter into this Consortium Agreement, the Host Institution confirms that it is eligible to participate in U.S. Federal Student Aid (FSA) programs.

Name of Host Institution: _____

Address: _____

Financial Aid Officer Name: _____

Financial Aid Officer Signature: _____ Date: _____

Phone Number: _____

Enrollment and Cost of Attendance Form

SECTION A: Host (Consortium) Institution Information

Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

SECTION B: To be completed by the Registrar at the Host Institution.

Student's Name: _____

Enrollment Period (mm/dd/yy): Beginning _____ and Ending _____

Number of Credits enrolled/registered for Enrollment Period: _____ Credits

Registrar Signature: _____ Date: _____

SECTION C: To be completed by the Registrar or Financial Aid Officer at Host Institution.

Note: All costs must be translated into U.S. dollars.

Tuition and Fees: _____

Room and Board: _____

Transportation: _____

Books: _____

Personal: _____

Other: _____

TOTAL: _____

Name & Title of Registrar/Financial Aid Officer: _____

Signature: _____ Date: _____

Return this completed form to:

The HUB - Student Financial Aid Office
Carnegie Mellon University
5000 Forbes Avenue, Warner Hall A19
Pittsburgh, PA 15213
Or fax to: 412-268-8084

Enrollment and Cost of Attendance Form

Read the below information and keep a copy for your records.

A Financial Aid Consortium Agreement makes it possible for a matriculated student from Carnegie Mellon to attend another post-secondary institution for one or two semesters during an academic year and to receive federal Title IV financial aid funds during that period of enrollment.

To enter into a consortium agreement, the Host Institution must confirm that it is eligible to participate in U.S. Federal Student Aid (FSA) Programs. If the Host Institution is an ineligible institution, a contractual agreement is required. (Additional guidelines regarding ineligible institutions are available from the Student Financial Aid Office, student-financial-aid@andrew.cmu.edu).

Carnegie Mellon is considered the Home Institution because it will confer the student's degree. The other school of attendance is designated as the Host Institution. A valid consortium agreement requires the cooperation of Carnegie Mellon and the Host Institution in order for students to receive federal Title IV financial aid assistance determined and disbursed through Carnegie Mellon.

The following guidelines and conditions govern the use of this agreement and all of these conditions must be met before the disbursement of financial aid funds can be made:

1. The student applying for study at the Host Institution must complete all of the required applications and forms necessary to receive financial aid. This may include a Free Application for Federal Student Aid (FAFSA) and CSS PROFILE, along with other supporting documentation.
2. The student must be enrolled full-time and obtain a letter from his/her department verifying that the units/credits will transfer toward his/her degree at Carnegie Mellon.
3. The student must forward to the Host Institution a copy of the Carnegie Mellon Financial Aid Consortium Agreement along with the Enrollment and Cost of Attendance Form. If the Host Institution agrees to enter into such an agreement, then its Financial Aid Office and Registrar must complete the applicable sections and return them to The HUB at Carnegie Mellon.
4. Carnegie Mellon cannot make disbursements to the student's account until we have received the required paperwork for the student. This also assumes that the student has completed the appropriate forms to determine the student's eligibility for Title IV and Federal Direct Student Loan Assistance.
5. All of the forms required for a Financial Aid Consortium Agreement must be completed and on file in The HUB at Carnegie Mellon before the last day of the semester in which the student is studying. This day will be no later than the last day of the semester according to Carnegie Mellon's academic calendar. Consortium agreements completed after that date will not be considered for federal Title IV financial aid.
6. Under this consortium agreement, students will be eligible for all applicable federal Title IV and state financial aid.
7. Any change in enrollment during the enrollment period may affect the student's financial aid eligibility.
8. The student is responsible for payment of all charges at the Host Institution since financial aid awarded to the student through Carnegie Mellon will not be disbursed unless all of the above conditions have been met.
9. If the Host Institution does not agree to enter into a Financial Aid Consortium Agreement with Carnegie Mellon, then the student will be ineligible for financial aid funds for the courses taken at the Host Institution.