

**Financial Aid Academic Progress Improvement Plan**  
*2024-2025 Academic Year*

The student is required to develop a Financial Aid Academic Progress Improvement Plan in consultation with an academic advisor to continue to receive financial aid. The goal of this plan is to give the student a final opportunity to get on track toward the successful completion of their degree at Carnegie Mellon. The plan is developed to ensure the student makes documented steady progress toward meeting Financial Aid Satisfactory Academic Progress standards and graduates within the university's normal time frame to complete a degree. Carnegie Mellon's Financial Aid Satisfactory Academic Progress Policy and Procedural Statement may be found at [www.cmu.edu/sfs/financial-aid/policies](http://www.cmu.edu/sfs/financial-aid/policies). The student must complete units at a rate which would enable them to complete the requirements for the degree in a maximum time frame of 150% of the published length of the academic program.

**STUDENT INFORMATION**

Student Name:	Student ID #:	Date:
Major:	Year in School:	Anticipated Graduation Date:
Last Completed Semester QPA:	Last Completed Semester Completion Rate:	
Cumulative QPA:	Cumulative Completion Rate*:	

*\*To calculate the completion rate, divide the cumulative number of completed units by the cumulative number of units attempted. AP credits are excluded from both figures.*

**ACADEMIC PLAN INFORMATION**

To continue to receive financial aid, the student must meet all the conditions established within this Financial Aid Academic Progress Improvement Plan. The student acknowledges and accepts the parameters defined in the following criteria:

- Maintain defined semester enrollment status: full time, ¾ time, ½ time with \_\_\_\_\_ units;
- Successfully complete at least 80% of units attempted;
- Earn a minimum 2.0 (3.0 for Graduate Students) QPA each semester;
- Meet with academic advisor on a regular basis to monitor academic progress;
- Make satisfactory academic progress toward degree completion;
- Other (specify):

The student and advisor must define specific steps that the student will take throughout the semester to address academic difficulties encountered in previous semesters:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

The student will identify referrals to any other on-campus department to address any other problems that have impacted the student's eligibility and ability to succeed academically:

- 1.
- 2.
- 3.
- 4.
- 5.

Advisor Comments:

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## SIGNATURES

Student Signature:

Date:

Advisor Signature:

Date:

**Note:** Please feel free to attach any supplemental materials, outlines or academic plans. The Financial Aid Academic Progress Appeal Committee will review the academic records of all students whose aid was reinstated on a conditional basis at the end of the semester to verify that each student met all the conditions defined in their Financial Aid Academic Progress Improvement Plan.

**You may submit this form and any supporting documentation to your My Student Aid portal or email to [thehub@andrew.cmu.edu](mailto:thehub@andrew.cmu.edu).**