**Carnegie Mellon**

**Office of Research Integrity and Compliance**

**Institutional Review Board**

**Final Report form for Study Closure**

*Complete this Final Report/Study Closure form and attach it to the CR/Study Closure page under Q #5 (attach supporting docs).*

CMU protocol number (e.g., STUDY2017\_00000123): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Protocol title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IS THE PRINCIPAL INVESTIGATOR LEAVING/HAVE THEY LEFT THE INSTITUTION?**

Yes\_\_\_\_ No\_\_\_\_

If “yes”, specify what will happen to the data (e.g., taking data with you to new institution or being de-identified and left at CMU in responsible fashion):

***Helpful hint:*** *If you are leaving the university and planning to take a copy of your data with you, contact CMU’s Office of Sponsored Projects (OSP) at osp-andrew.cmu.edu to see what inter-institutional agreements may be needed.*

**RESULTS or FINDINGS FROM THIS RESEARCH:**

Describe here the results or findings from this research. (*This can be a 1 or more paragraph summary of the study findings, whether the findings have been published or presented publicly or not*. *Alternately, you may attach a copy of a written report/publication/talk that resulted from this research*.)

**WHAT ARE YOUR PLANS for DATA/SPECIMEN RETENTION/DISPOSITION at STUDY COMPLETION?**

*Check all that apply regarding the disposition of the data or specimens*. *Please note that below, “data” refers to all data, including but not limited to audio and video recordings, still photographs, specimens, etc.*

\_\_1. All data will be stripped of personal or private identifiers and the key to the codes will be destroyed, rendering the data **anonymous**.

\_\_2. The **de-identified or coded** data will be maintained indefinitely under the supervision of the Principal Investigator but no research will be conducted beyond the original intent. A key to the codes will be maintained. (*Explain the security plan for storing the de-identified data/specimens*.)

\_\_3. The **identifiable** data will be maintained indefinitely under the supervision of the Principal Investigator but no research beyond the original intent will be conducted. (*Explain the security plan for storing the identifiable data/specimens*.)

\_\_4. Audio or video recordings will be transcribed and then destroyed or if kept, will be modified to eliminate the possibility that study participants could be identified. If you will modify recordings, explain how you will modify:

\_\_5. Other (list here):