

## **Guidance on Conflicts of Interest and Commitment and Research Disclosures.**

A conflict of interest occurs when a member of the University community is in a position to influence a decision where such member might directly or indirectly receive a financial and/or other benefit or give improper advantage to associates. A conflict of commitment arises when a member of the University community's involvement in outside activities substantially interferes with such member's commitment to the University. All members of the University community should use good judgment, professional commitment and ethics to protect themselves and the University from potential conflicts of interest or commitment.

In order to support the University's research compliance program, members of the University community must make disclosures of conflicts of interest, conflicts of commitment, financial interests, and/or other outside activities (which could include, but not necessarily limited to, disclosures related to information in biographical sketches and/or current and pending (other) support) as and when required by the University's Office of the Vice President for Research (OVPR) and/or its Office of Research Integrity and Compliance (ORIC). Members of the University community should also discuss and document any potential conflict of interest or commitment with the member's supervisor or University administrators who can assist in determining the right and appropriate course. The disclosure by a member of the University community to the member's supervisor or University administrators should occur even if the matter was required to be disclosed to the University's OVPR and/or its ORIC.