

To ensure that you are reimbursed as you expect to be, *it is important that you receive approval from Audrey Russo BEFORE you make any travel arrangements.*

Expenses for approved meetings will be covered by PIER up to the limit of your **\$2,000 annual research and travel budget.**

PIER will cover the following travel-related expenses for PIER Fellows¹.

In your first PIER year you are expected to attend at least one professional meeting that focuses primarily on Education Research. In your first year, you need not be on the program for the meeting however in subsequent years, you are expected, at the least, to submit a proposal for a presentation or poster to attend meetings.

IES strongly urges PIER trainees to attend either the Spring or the Fall meetings of the Society for Research on Educational Effectiveness (SREE)². Another possibility is the annual meeting of the American Educational Research Association (AERA). Other meetings with a strong education research focus might also be appropriate for this requirement. Final approval of all such travel has to be obtained from the IES program officer who oversees our PIER grant.

Pre-approval from IES is required for any travel beyond the US and Canada. Please refer to the Foreign Travel Request form for approval procedure.

Note that IES (and CMU) conform to the “Fly America Act”, in which US carriers must be used except in special cases (even if they are more expensive and/or slightly less convenient than foreign carriers.)³

¹ PIER is prohibited from covering travel expenses for PIER Associates.

² <http://www.sree.org/>

³ There are exceptions, but you’ll have to request them from IES (and you should consult the details of the act before you even try.) Just Google “Fly America Act” if you are interested.