Carnegie Mellon University

International Student Orientation and Immigration Check-In
Passport

• MUST be valid at all times
• At least 6 months into the future
• Always required for entry into the U.S.
• Contact your embassy for passport extensions while inside the U.S.
I-20 Certificate of Eligibility for F-1 status

- SHOULD Not Expire!
- Do not EVER throw away any I-20’s!

### Expiration Date!

**SEVIS ID:**

**Surname/Primary Name:**

**Preferred Name:**

**Country of Birth:**

**Date of Birth:**

**Form Issue Reason:**

**School Information**

**School Name:** Carnegie Mellon University

**School Address:** 5000 Forbes Avenue, Pittsburgh, PA 15213

**School Official to Contact Upon Arrival:**

**Program of Study**

**Education Level:**

**Major 1:** Computer Science 14.9093

**Major 2:** None 00.0003

**Program English Proficiency:**

**Required:** Yes

**English Proficiency Notes:**

**Start of Classes:** 23 August 2017

**Program Start/End Date:**

**Earliest Admission:**

**Financials**

<table>
<thead>
<tr>
<th>Estimated Average Costs for 12 Months</th>
<th>Student’s Funding for 12 Months</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and fees $65,900</td>
<td>Personal Funds $0</td>
</tr>
<tr>
<td>Living expenses $18,000</td>
<td>Funds from This School $0</td>
</tr>
<tr>
<td>Expenses of Dependents ($/yr) $4,171</td>
<td>Family Funds $18,078</td>
</tr>
<tr>
<td>Health insurance, books, supplies $4,171</td>
<td>On-Campus Employment $0</td>
</tr>
<tr>
<td>TOTAL $88,079</td>
<td>TOTAL $88,079</td>
</tr>
</tbody>
</table>

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Carnegie Mellon University
Travel signature is valid for 12 months after the date written above!
DS-2019 Certificate of Eligibility for J-1 status

- SHOULD Not Expire!
- Do not EVER throw away any I-20’s!

Expiration Date!

Category & Subject Field Code
212(e) Two Year Home Residency Requirement

- Applies **ONLY** to H-1B, L, or U.S. permanent residency

Travel signature is valid for 12 months after the date written above!
I-94 Arrival/Departure Record

- Electronic arrival record (called I-94) **MOST** important immigration document you have
- Proof of your status - F1 or J1 and D/S (Duration of Status)
- Stamp in passport with F1 or J1 and D/S (Duration of Status) – proof of your status

**Obtain I-94 record:**
[www.cbp.gov/i94](http://www.cbp.gov/i94)

Contact OIE if there are any mistakes!
U.S. Entry Visa

• ONLY a travel document
  • (not required for Canadians)

• U.S. Visa must be valid for RE-ENTRY

• Visa Type Class (F1 / J1)

• # of Entries (M, 1, 2)

• YES! Your visa can expire while you are in the U.S.!!

• NO! You cannot get a new visa inside the U.S.
Keep All Immigration Documents!!

Never throw away any immigration documents!

Necessary for employment!

OIE cannot make copies!
Maintaining Status
Maintaining Status

- Report your address
- Report any changes to OIE
- Keep immigration documents valid
- Obtain appropriate work permission
- Full-time enrollment
Report your Address

www.cmu.edu/sio

<table>
<thead>
<tr>
<th>Address</th>
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</thead>
<tbody>
<tr>
<td><strong>Permanent Address</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Country:</td>
<td>United Kingdom</td>
<td></td>
</tr>
<tr>
<td>Line 1:</td>
<td>1 Princess Street</td>
<td></td>
</tr>
<tr>
<td>City, Postal Code:</td>
<td>Edinburgh WCK 143</td>
<td></td>
</tr>
<tr>
<td>Int. Phone:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last updated on 06 Sep 2016 11:06 AM EDT</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Edit</strong></td>
<td></td>
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</tbody>
</table>

Permanent Address Must be an address **OUTSIDE** the U.S.

<table>
<thead>
<tr>
<th>Address</th>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Off Campus Residence</strong></td>
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</tr>
<tr>
<td>Country:</td>
<td>USA</td>
<td></td>
</tr>
<tr>
<td>Street:</td>
<td>123 Craig Street</td>
<td></td>
</tr>
<tr>
<td>Address Line 2:</td>
<td>APT C1</td>
<td></td>
</tr>
<tr>
<td>City, State, Zip:</td>
<td>PITTSBURGH, PA 15232</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td>412-236-1234</td>
<td></td>
</tr>
<tr>
<td>Last updated on 06 Sep 2016 11:05 AM EDT</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Edit</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Off-Campus Address Must be an address **INSIDE** the U.S.

Should be blank **or** contain your “Student Mail Code (SMC)”
I AM FROM...
Report to OIE using your MyOIE Portal!

OIE has launched e-forms!


You can:

• Submit a copy of your passport

• Add multiple emergency contact(s)

• Confirm city and country of birth

Login to your MyOIE Portal account and update this information TODAY!
OIE Reports Information to SEVIS

Program Data:
• Enrollment in the program
• Program
• Withdrawal
• Financials

Notify OIE with ANY changes!
Maintaining your Status

FULL-TIME (FT) Enrollment: Required *EVERY* semester!

Full-time = 36 units... OR Minimum required by your department (48...60...72...)

No enrollment required in summer UNLESS - Summer enrollment is **required** by your program

Some exceptions exist... **ALWAYS** consult OIE *and* your academic department **before** dropping below full-time!
Maintaining your Status

Only \textbf{ONE} online course per semester is allowed.
Maintaining your Status

**Withdrawal – Leave of Absence**
- Depart U.S. without OIE permission = 0 days
- Depart U.S. with OIE permission = 15 days

**F-1 Grace Period**
- AFTER your program end date
- 60 Days To...
- Depart U.S.
- Apply for OPT
- Change status
- On-campus employment prohibited!

**J-1 Grace Period**
- 30 Days To...
- BEFORE your program end date!
- Apply for AT
- Change status
- On-campus employment prohibited!
On-Campus Employment

- No more than 20 hours per week during academic school year (Fall and Spring)

- **J-1 STUDENTS:** **MUST** receive **authorization** from OIE before any on-campus employment!

- **F-1 STUDENTS:** NO special authorization is necessary (on-campus employment only)

- More than 20 hours per week OK during official breaks (summer)
**All work must be related to level/field of study**

### Off-Campus Employment

**F-1 Status**
Eligible after completion of 2 full-time semesters and must attend Information Session

Curricular Practical Training (CPT)

Optional Practical Training (OPT)

**J-1 Status**

F and J students **MUST** receive authorization from OIE before any off-campus employment!

Academic Training (AT)

See OIE website for additional information
Travel

Valid Passport

Valid Visa

I-20/DS-2019
With valid Travel Signature
Entry to Canada or Mexico: Visitor visa required?

Returning to U.S.:
- Automatic Visa Revalidation
- Passport
- Signed document
- Expired/unexpired U.S. visa

* Certain countries are excluded. See OIE website for more information!
Social Security Number

- F-1 students are not eligible for SSN unless they have employment.
- F-2 dependents cannot work, thus are not eligible for SSN at any time.
- J-1 students are eligible for SSN anytime, no employment necessary.
- J-2 dependents can apply for work authorization, thus are eligible for SNN once work authorization is granted.

Keep in a Safe Place!
9 digit number used for tax purposes
Same number for LIFE!

BEWARE of PHONE SCAMS!!
NEVER give your information to anyone over the phone!

DO NOT apply for SSN until after 10 days from today!
Social Security Number: Must Show Proof Of Work Authorization

- On-Campus Work
- CPT
- OPT
- AT

It’s NOT...
- A national ID
- Work permission
- Required for banks, landlords, etc.

See OIE Website: www.cmu.edu/oie
Required documents for the DMV:

- I-20/DS-2019 with **at least** 1 year remaining
- Passport, I-94, Visa
- **SSN or denial letter**
- Proof of residency (2)

**DO NOT** apply for Driver’s License until after 10 days from today!
SSN Denial Letter:

• Bring ALL your Immigration documents
• Go in person to Social Security
• Get letter while you wait!
  • **This is OK** – does not mean you can never obtain an SSN
Contacting OIE

oie@andrew.cmu.edu

Be sure to include:
• Name (as on passport)
• Date of Birth
• Andrew ID
• Academic Department

Allow 24-48 hours for a response!
OIE Processing Times

Requests = 3 Days

• Travel Signature
• SSN letter

New Documents = 5 to 10 Days

• Change of Level
• Adding a spouse
• Work authorization
Student Responsibilities

- **Update SIO Every time you move!**
- **Always read OIE emails!**
- **Plan ahead!**
- **Check “Andrew email” account regularly!**
- **Inform OIE if you will be leaving CMU**
- **Stay Informed!**
- **Enjoy your time at CMU!**

**Success!**
WELCOME!
Office of International Education
Posner Hall, 1st Floor
412-268-5231
www.cmu.edu/oie