

# Carnegie Mellon University

## Office of International Education

5000 Forbes Ave, Cyert Hall, Suite 101, Pittsburgh, PA 15213  
Phone: (412) 268-5231 • Email: [oiie@andrew.cmu.edu](mailto:oiie@andrew.cmu.edu) • Web: [www.cmu.edu/oiie](http://www.cmu.edu/oiie)

### J-1 Exchange Visitor Data Form

- **Instructions:** This form is to be completed electronically by the J-1 Exchange Visitor and returned to the **department** coordinator for submission with a complete Department Request for J-1 Exchange Visitor Application. **The J-1 Exchange Visitor should not send this form directly to OIE.**
- Every field is to be filled completely and accurately as it is required for the DS-2019. Do NOT enter "NA" in any field.
  - Type all information to ensure accuracy. **Do NOT handwrite.**
  - Include a copy of the picture page of your passport, and for all accompanying family member(s).

Surname/Family Name:	Given/First Name:
Date of Birth (MM/DD/YYYY):	Gender:
Marital Status:	Email Address:
City of Birth:	Country of Birth:
Country of Citizenship:	Country of Legal Permanent Residence:
Highest Level of Education <b>Completed:</b>	Date Degree Awarded (or expected to be awarded):

Most recent position/occupation or title in your **HOME** country:

If 'Other', describe your position:

Name of School/Institution/Employer from most recent position:

Home Country Residential Address:

(House # and Street Name)

(City and State/Province)

(Postcode)

(Country)

#### Required Proof of Financial Support

Immigration regulations require proof of sufficient financial support for the entire duration of the visit before an immigration document can be issued. For a single visiting scholar to the *Pittsburgh campus*, OIE requires a minimum of **\$33,528/year (\$2,794/month)** to support. For a single visiting scholar to the *Silicon Valley campus*, OIE requires a minimum of **\$38,892 per year (\$3,241/month)**. If necessary, include an additional **\$16,284/year (\$1,357/month)** for an accompanying spouse and an additional **\$14,592/year (\$1,216/month)** for each accompanying child.

**NOTE:** All supporting financial documents MUST be: **1)** in English, **2)** scanned copies of the original financial documentation **3)** dated less than 6 months old from the date of submission, and **4)** clearly indicate the name of the account holder and the amount of funding available in U.S. dollar equivalent. If receiving CMU department support, attach a copy of the offer/invitation letter. For institution, employer or home government support, submit original letters on official letterhead clearly detailing the time period to be covered and the total amount of support offered. If using personal funds, submit **original bank certificates**. If receiving family support, provide a letter from the sponsor stating the amount to be provided and original bank certificates.

Once the DS-2019 has been processed, OIE will email you with your SEVIS ID number and instructions for receiving the DS-2019.

Are you currently in the U.S.?	Yes	No	If yes, state your current visa status*?
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I have included copies of my current and previous immigration documents (I-20, DS-2019)

- Have you previously been in the U.S. as a J-1 Exchange Visitor?  No  Yes
  - **If yes (above), complete the below and submit a copy of all previous DS-2019 immigration documents.**

<b>Previous J-1 Program 1:</b> Dates from	to	Purpose of visit (student, researcher, etc):
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J Visa Sponsor (University, Fulbright, etc):

<b>Previous J-1 Program 2:</b> Dates from	to	Purpose of visit (student, researcher, etc):
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J Visa Sponsor (University, Fulbright, etc):

- Have you ever applied for a waiver of the two-year home residency requirement?  No  Yes
- If yes, have you received any official (USCIS, DOS) notification regarding this application?  No  Yes

**Complete the following section only if your family members will accompany you to the U.S. and will require a J-2 visa. Include a copy of the picture page of the passport for each member.**

**Dependent 1:**

Surname/Family Name:	Given/First Name:
Relation To You:	Date of Birth (mm/dd/yy):
City of Birth:	Country of Birth:
Country of Citizenship:	Country of Permanent Residence:
Passport Expiration Date:	Dependent's Email:

**Dependent 2:**

Surname/Family Name:	Given/First Name:
Relation To You:	Date of Birth (mm/dd/yy):
City of Birth:	Country of Birth:
Country of Citizenship:	Country of Permanent Residence:
Passport Expiration Date:	Dependent's Email:

**\* This form may be copied as needed for additional dependents.**

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### Estimated Cost of Living

(Exchange Visitors will keep this page (pg 3) for their own reference)

While living in the U.S. as a J-1 Exchange Visitor, you should plan to have sufficient funds available for expenses that may be incurred above and beyond house/apartment rental and food. The minimum expense estimate for those items is indicated on page 1 of this form).

Expenses will vary depending on your location, individual situation, choices, and currency fluctuations or price changes, and may include:

- Transportation around Pittsburgh:
  - Public transportation via the Pittsburgh Regional Transit: <https://www.rideprt.org/>
  - Monthly bus pass - \$100/month
- Transportation around Silicon Valley:
  - Public transportation via the Valley Transportation Authority: <http://www.vta.org/>
  - Express Monthly Pass - \$180/month
- Health Insurance
  - All Exchange Visitors and their dependents are required by U.S. federal regulations to have health insurance meeting the federal minimum standards. For more information visit our Pre-Arrival and Settling In page on [Health Insurance Requirements](#).
- Refer to the Office of International Education website for further information:
  - <https://www.cmu.edu/oiie/pre-arrival-and-settling-in/index.html>