INTERNAL MEMORANDUM

From: Midshipman
To: Professor of Naval Science
Via: (1) Academics Officer
      (2) Class Advisor
      (3) Executive Officer

Subj: REQUEST TO WAIVE/FULFILL COURSE REQUIREMENT

Ref: (a) NSTCINST 1533.2

Action: 1. Fill out sections 1 and 2
         2. Sign and date
         3. Attach a detailed course description and/or syllabus
         4. Submit to Academics Officer
         5. Must submit by 15 OCT for Spring courses and 1 MAR for fall courses

1. I request permission to have the following course requirement approved (check one):

___ American Military History/National Security Policy:

NOTE: American History/National Security Policy Courses. These courses should focus on U.S. military history, world military history, U.S. National Security policy, or combinations of these topics.

___ World Culture and Regional Studies:

NOTE: World Culture and Regional Studies Courses. These courses must have an emphasis on Third World, Far East, and/or Southwest Asia. This academic requirement is designed to expand in our future officer corps the awareness, knowledge, and sensitivity of world cultures and peoples.

___ Other: (Provide specifics)

2. The reason(s) for this request is(are):

___ for approval to take the following course which meets the general requirements of reference (a). I have provided an official course description as an enclosure to this request.

      Provide course number: ____________

___ The requirement will result in a significant academic overload. I have provided a detailed justification statement as an enclosure to this request.

___ Other:

MIDN Signature ________________________
REQUEST TO WAIVE COURSE REQUIREMENT                     Date __________
FIRST ENDORSEMENT

From: Academic Officer
To:   Professor of Naval Science, NROTC Unit Carnegie Mellon University
Via:  (1) Class Advisor
       (2) Executive Officer

1. I have reviewed the waiver request. I recommend that the waiver ___ be approved ___ not be approved.

2. Remarks: __________________________________________________________

                                             ________________
                                             Signature

REQUEST TO WAIVE COURSE REQUIREMENT                     Date __________
SECOND ENDORSEMENT

From: Class Advisor
To:   Professor of Naval Science, NROTC Unit Carnegie Mellon University
Via:  Executive Officer

1. I have reviewed the waiver request. I recommend that the waiver ___ be approved ___ not be approved.

2. Remarks: __________________________________________________________

                                             ________________
                                             Signature

REQUEST TO WAIVE COURSE REQUIREMENT                     Date __________
THIRD ENDORSEMENT

From: Executive Officer
To:   Professor of Naval Science, NROTC Unit Carnegie Mellon University

1. I have reviewed the waiver request. I recommend that the waiver ___ be approved ___ not be approved.

2. Remarks: __________________________________________________________

                                             ________________
                                             Signature
REQUEST TO WAIVE COURSE REQUIREMENT
FINAL ENDORSEMENT

From: Professor of Naval Science, NROTC Unit Carnegie Mellon University
To: Midshipman ____________________________

1. I have reviewed the waiver request. I ___ approve ___ disapprove the waiver.

2. Remarks: ________________________________

________________________________________
Signature