Data Classification Workflow

Are you the Data Steward?

- Not sure →
- No → Consult the Data Steward for classification.
- Yes →

Is your name on the Data Steward Matrix as the Data Steward for the type of data in question?
- Yes →
- No →

Did you create this data?
- Yes → You are the Data Steward. Review the responsibilities of Data Stewards .
- No → Consult with the Information Security Office to determine how to classify this data.

Is this data governed by any law or regulation?
- Yes → Restricted Data
- No →

Is this data governed by a Data Use Agreement or Confidentiality agreement?
- Yes → Restricted Data
- No →

Are there significant consequences to the University if this data is exposed, altered, or destroyed?
- Not sure →
- Yes → Restricted Data
- No →

Use the Data Classification Guidelines to determine if the data would have significant or moderate consequences to the University if exposed, altered, or destroyed - Then proceed with the flowchart.

Are there moderate consequences to the University if this data is exposed, altered, or destroyed?
- Not sure →
- Yes → Private Data
- No → Public Data