

BESA-ENG Concentration Declaration

BXA ENG Concentration Form

BESA students who are admitted as freshmen are undeclared until they have met with an ENG concentration advisor and have submitted their signed ENG Concentration Declaration Form. A completed Declaration Form must be approved by the ENG concentration advisor and submitted to the BXA office, *by spring mid-semester break of the student's first year*.

BESA students who are admitted through internal transfer must have chosen an ENG concentration at the time of their application, which serves as their declaration.

BESA students wishing to change their ENG concentration at any time following the initial declaration must meet with their current ENG advisor and the advisor of their intended concentration area to complete a new Declaration form, which will be reviewed *on a rolling basis*.

Instructions for Declaration/Change of Declaration:

- 1) *Meet with your BXA advisor to discuss BESA concentration options and pathways in ENG.* The available concentrations and their curriculum requirements can be found in the [BXA undergraduate catalog](#).
- 2) *Meet with the appropriate [ENG concentration advisor](#) to discuss the concentration program and create a curriculum planning timeline.* Collect the ENG concentration advisor's signature of approval for declaring the concentration.
- 3) *Return the completed form to your BXA advisor for signature and approval.* Declaration Forms must be submitted by the end of the first year and Changes of Declarations at any time. Once the form is processed, your BESA major title will be updated in SIO.

Required Signatures

Student's Name: _____ Andrew ID: _____

ENG Concentration: _____

☐ Check box if this is a Change of Declaration. Previous ENG Concentration: _____

Previous ENG Advisor Signature of Approval: _____ Date: _____

ENG Advisor Name: _____

ENG Advisor Signature of Approval: _____ Date: _____