



Reviewed by Committee/Advisor/Director

Notified Student

Updated Database Record

Saved E-copy

Filed in Student's File

Date of Submission: \_\_\_\_\_

Student Name: \_\_\_\_\_  
*Last (Family) First Middle*

Program: \_\_\_\_\_ Year Entered: \_\_\_\_\_ Andrew ID: \_\_\_\_\_

Purpose of Petition: \_\_\_\_\_  
(Program transfer, independent study, proposal submission extension, graduation extension, increase in units, course substitution, etc.)

Supporting material explaining petition request: *(If you are requesting a course to count towards your degree requirements that is not already pre-approved, then you must supply the most current course syllabus as supporting documentation for your request. Those without supplemental documentation will not be accepted.)*

*(Attach additional sheets if necessary)*

Do not type below this line – INI-AAO use only

Petition approved

Petition approved with conditions:

Petition denied for the following reason:

INI Graduate Programs Academic Advisor Committee Decision Date: \_\_\_\_\_ Processed By: \_\_\_\_\_

\_\_\_\_\_  
INI Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
INI Graduate Programs Academic Advisor

\_\_\_\_\_  
Date

Submit your completed form to the INI Academic Affairs Office at [ini-enrollment@andrew.cmu.edu](mailto:ini-enrollment@andrew.cmu.edu)