Carnegie Mellon University
Information Systems

Independent Study in the Information Systems Program
Policy Statement

Independent studies are opportunities to engage in research with a faculty member to advance your learning in certain areas of interest. As an Information Systems major you may enroll in an independent study course for 3, 6, 9, or 12 units of academic credit according to the requirements listed below . You must arrange your own study by obtaining a faculty sponsor who will direct you and help define the academic component of your work, monitor your progress, and assign a final grade.

The course number for IS Independent Study is 67-390. 67-391 is also an independent study option for those who are interested in adding on an Independent Study after the add deadline has passed. The course section for either option is determined by the faculty member who works with you.

Permission for receiving credit is given after the attached application form is completed and submitted to an IS advisor, Brandy Wilson, Correy Dandoy or Gary DiLisio (Hamburg Hall 3031). An IS advisor will add the independent study course to your schedule of classes.

You must satisfy the following requirements to receive academic credit for independent study in the IS Program:

- The area of research must be related to information systems.

- Your faculty sponsor must be affiliated with the IS Program.

- Submit application by the end of the first week of classes of the semester in which you will have the study.

- Establish assignments, due dates for assignments (and progress review), and grading criteria with your faculty sponsor prior to submitting the application.

- You must be enrolled in the IS independent study course while you are doing the work for it.

- Maintain regular contact with your faculty sponsor as agreed to at the beginning of the study (a serious commitment here is expected).

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Independent Study Learning Request
Information Systems Program

Date: _____   Semester: _____

Student's Last Name: _____ First Name: _____

Andrew ID: _____

Course Number: 67–390   /   67–391   Independent Study in Information Systems
Course Section: _____
Number of Units: _____ (3, 6, 9, or 12)
Class: Freshman   Sophomore   Junior   Senior

Faculty Sponsor: _____
(Please Print)
Proposal of project, assignment(s), and deadlines: _____

_____

_____

_____

_____

Student Signature: _____ Date: _____

Faculty Sponsor Signature: _____ Date: _____

Application Deadline: End of first week of classes of the semester of the independent study.
Return to:

Gary DiLisio
Associate Director of
Undergraduate Education
Information Systems
Hamburg Hall 3031
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Brandy Wilson
Senior Academic Advisor
Information Systems
Hamburg Hall 3031
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Correy Dandoy
Academic Advisor
Information Systems
Hamburg Hall 3031
correy@cmu.edu

☐   Approved
☐   Not Approved

_____
IS Academic Advisor Signature / Date

Revised: 12/2019