

Independent Study in the Information Systems Program

Policy Statement

Independent studies are opportunities to engage in research with a faculty member to advance your learning in certain areas of interest. As an Information Systems major you may enroll in an independent study course for 3, 6, 9, or 12 units of academic credit according to the requirements listed below. You must arrange your own study by obtaining a faculty sponsor who will direct you and help define the academic component of your work, monitor your progress, and assign a final grade.

The course number for IS independent study is 67-390; the course section is determined by the faculty member who works with you.

Permission for receiving credit is given after the attached application form is completed and submitted to Gary J. DiLisio, Senior Academic Advisor (Porter Hall 222F). Mr. DiLisio will add the independent study course to your schedule of classes.

You must satisfy the following requirements to receive academic credit for independent study in the IS Program:

- o Sophomore, junior, or senior standing in the IS Program.
- o The area of research must be related to information systems.
- o Your faculty sponsor must be affiliated with the IS Program.
- o Submit application by the end of the first week of classes of the semester in which you will have the study.
- o Establish assignments, due dates for assignments (and progress review), and grading criteria with your faculty sponsor prior to submitting the application.
- o You must be enrolled in the IS independent study course while you are doing the work for it.
- o Maintain regular contact with your faculty sponsor as agreed to at the beginning of the study (a serious commitment here is expected).

Independent Study Learning Request

Information Systems Program

Date: _____

Semester: _____

Student's Last Name: _____ First Name: _____

Andrew Id: _____

Course Number: 67-390

Course Name: Independent Study in Information Systems

Course Section: _____

Number of Units: _____ (3,6,9, or 12)

Class: Sophomore Junior Senior

Faculty Sponsor: _____

(Please Print)

Proposal of project, assignment(s), and deadlines: _____

Student Signature: _____ Date: _____

Faculty Sponsor Signature: _____ Date: _____

Application Deadline: End of first week of classes of the semester of the independent study.

Return To:

Gary J. DiLisio
 Senior Academic Advisor
 Information Systems Program
 Dietrich College of Humanities and Social Sciences
 Porter Hall 222F
 gdilisio@andrew.cmu.edu

- Approved
- Not Approved

_____ IS Senior Academic Advisor Signature / Date

S3 Updated: _____ Date: _____