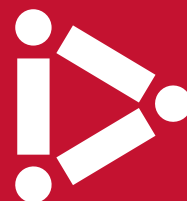


the **iii**
admissions
guide



integrated
innovation
institute

ENGINEERING + DESIGN + BUSINESS



apply yourself

We're excited that you'll be applying to one of our master's programs here at Carnegie Mellon University's Integrated Innovation Institute.

To help you in your admissions journey, we've developed this step-by-step admissions guide:

- 1. CHOOSE YOUR III PROGRAM**
 - 2. LEARN HOW TO APPLY**
 - 3. COMPLETE THE ONLINE APPLICATION**
 - 4. SEND SUPPORTING MATERIALS**
 - 5. CHECK YOUR ADMISSIONS STATUS**
- +YOUR ADMISSIONS CHECKLIST**

If you have any questions, please reach out our to our admissions team:

(e) admissions-iii@cmu.edu

(p) 1-844-629-0200

 cmu.edu/iii



/CMUinnovation

**This guide was last updated on
October 19, 2017**



STEP 1

choose your iii program

As you learn about the Integrated Innovation Institute, you will discover that each of our master's degrees is specialized, giving students unique skills based on their background and goals.

discover your path to integrated innovation

Before delving into the admissions process, discover which program is right for you by using the following resources:



take action

You can find all of these resources on our website:

cmu.edu/iii/degrees

am i a good fit?

Below are some statistics about the average profile of the applicants we accept into our programs:

GPA 3.5 on a 4.0 scale

GRE Quantitative: 159, Verbal: 155, and Analytical Writing: 3.5

GMAT 600

For applicants whose native language is not English:

TOEFL Internet-Based Test (IBT): Minimum score of 95, with no sub-score below 23

IELTS 6.5

We encourage you to also review our degree pages, where you'll find information on the academic and professional experience we look for in our degree candidates.

If you have questions about your profile, email our team at admissions-iii@cmu.edu

how we use test scores

Test scores are not the only way we learn about you. Our Admissions Committee takes a holistic approach to the review process, looking at every aspect of your application. We do not base our decisions solely on test scores.



STEP 2

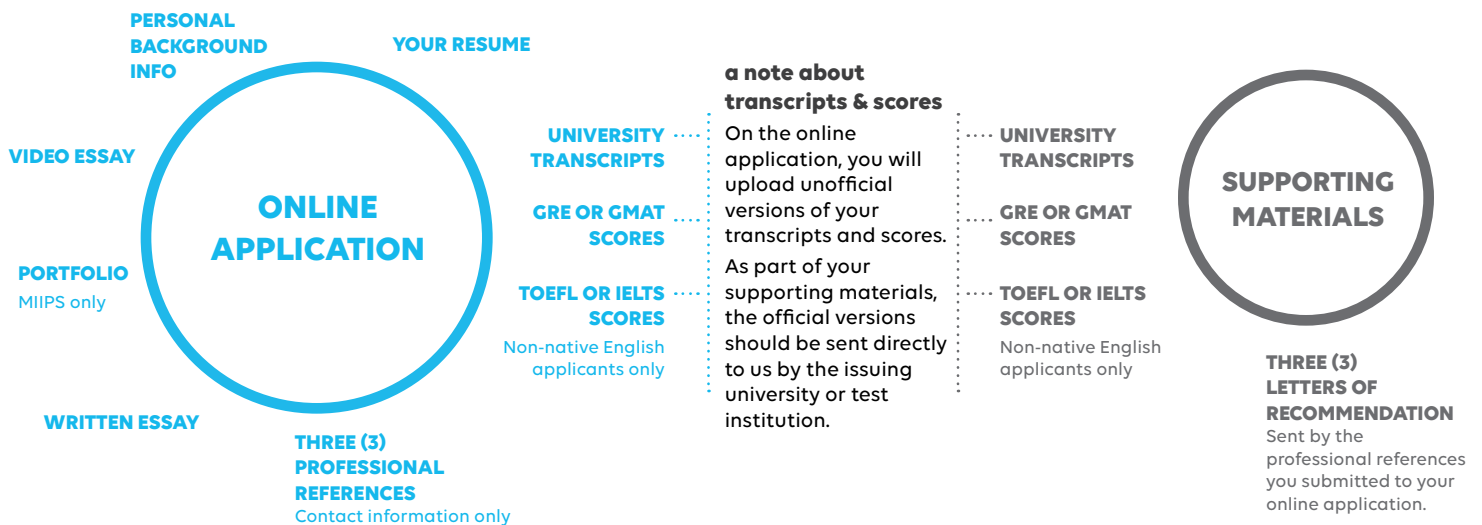
learn how to apply

Now that you've decided on your iii master's degree, it's time to get started with the admissions process.

your admissions package

There are two main components to your admissions package: the **online application** and **supporting materials**.

With these components, here's what you should expect to submit:



how to get started

CHECK DEADLINES & REQUIREMENTS

Check when applications open for your iii degree. We strongly recommend that you begin your application 4-6 weeks before the deadline. Note that all parts of your application (including all materials sent by mail) must arrive before the deadline.

Learn more on our website:

cmu.edu/iii/degrees/admissions

SCHEDULE YOUR ENTRANCE EXAMS

Schedule your GRE or GMAT exam and, if required, the TOEFL or IELTS exam.

If you've already taken these exams, make sure your scores are still valid (i.e. less than five years old).

CONTACT YOUR REFERENCES

You'll need three professional or academic references to submit letters of recommendation on your behalf. Get in touch with them early to ensure they are available to send a letter by our admissions deadline.

CONSIDER YOUR FUNDING PLAN

As you prepare for the admissions process, you should also consider factors that may influence your decision to attend graduate school, especially how to fund your experience.

Begin the process by visiting our website for information on financial aid, housing, health insurance plans, and more:

cmu.edu/iii/degrees/admissions/prepare.html

have questions?

ATTEND AN ADMISSIONS WORKSHOP

Ask your questions and connect with our team.

To register, visit our Events page: cmu.edu/iii/about/events



STEP 3

complete the online application

When you're ready, start the admissions process by working on your online application.

before you begin

BE SURE APPLICATIONS ARE OPEN

Otherwise, you will not be able to start the application. The open date will depend on the iii degree.

REVISIT OFTEN

You do not have to complete the online application in one sitting: Access and edit your application as many times as you like.

SUBMIT ONLY WHEN READY...

Once submitted, you will no longer be able to change the information in your online application. However, you will be able to upload required materials and continuously monitor your application status by logging into your account.

... BUT SUBMIT EARLY

We strongly urge you to complete the online application as soon as possible, leaving you time to submit your supporting materials (explained in Step 4). We cannot review incomplete applications.

fill out the online application

To begin, set up an account through the College of Engineering's online application website:

gradadmissions.engineering.cmu.edu/apply

Next, follow the instructions to complete each section. Here are the sections you should expect to complete:

DEGREE PROGRAM

PERSONAL BACKGROUND

ACADEMIC HISTORY You should include unofficial transcripts for all academic institutions you have attended.

TEST SCORES You upload unofficial scores for GMAT or GRE, and if required, TOEFL or IELTS.

EMPLOYMENT This is where you'll also upload your resume or CV.

ESSAYS This is your chance to tell your story and motivation for applying to our degrees.

VIDEO ESSAY This is run entirely from our platform. You will answer pre-recorded questions. You do not need to prepare.

FINANCIAL SUPPORT You will be asked questions about how you are funding your program.

ADDITIONAL INFORMATION These are additional questions, depending on the degree for which you apply.

RECOMMENDATIONS You will submit contact information for professional or academic references. Your references will then receive a notification to complete a recommendation letter on your behalf.

SIGNATURE You will electronically sign your application.

a note about waiving scores

In select cases, we may waive an exam for an applicant.

For more information, please email admissions-iii@cmu.edu

review & submit

The final section of the online application is the Review stage. Be sure to check through your information and submit. Don't forget to spell check!

After submitting, you will be able to log back into your account to check the status of your supporting materials. We'll review this process in the next step.



STEP 4

send supporting materials

Now that you've submitted your online application, you can finish the process by sending your supporting materials.

Most of your supporting materials are official records of items you sent in your online application. An **official record** is a document that we receive directly from the test center or university. If you have questions about sending official documents, please contact us.

instructions for sending your supporting materials

GRE OR GMAT SCORES

GRE

Institution Code: 2074
Department Code: 1699
(Engineering – Other)

GMAT (via mail only)

You can only send GMAT scores by mail. When sending, use the following codes:

Master of Integrated
Innovation for Products &
Services: 69H-J7-31

Master of Science in Software
Management: 69H-J7-56

Master of Science in
Technology Ventures: 69H-J7-33

UNIVERSITY TRANSCRIPTS

electronic methods

1. If your GPA is not on a 4.0 scale, you must request a WES Basic Course by Course evaluation through World Education Services (WES) or the ECE Course by Course evaluation through Educational Credential Evaluators (ECE).

2. Send via an official parchment service (e.g. Parchment.com). When using these services, please send to admissions-iii@cmu.edu.

by mail

Please provide your university with our Pittsburgh mailing address (below).

LETTERS OF RECOMMENDATION

The references you indicated on your online application should have received an email prompting them to submit a letter electronically to our Admissions Committee.

TOEFL OR IELTS SCORES if required

TOEFL

Institution Code: 2074
Department Code: 99 (Other)

IELTS

You can only send IELTS scores by mail. See our mailing address below.

our mailing address

Regardless of the degree program, please use our Pittsburgh campus address if you are mailing your supporting materials:

Integrated Innovation Institute
c/o Admissions
Carnegie Mellon University
4612 Forbes Avenue,
Pittsburgh, PA 15213

mail early

Please mail items 4-6 weeks before the admissions deadline. We cannot review incomplete applications.



STEP 5

check your admissions status

You're almost there! Now that your supporting materials are on the way, check in regularly to ensure they arrive by our admissions deadline.

check the status of supporting materials

You can login to your online application to check the status of any supporting materials.

Please note that during peak admissions seasons, it may take **up to two weeks** for our team to process your supporting materials and note in your application.

receive an admissions deadline

As soon as the Admissions Committee concludes its review, we will post admissions decisions to the online application system. You will also be notified by email. The decisions process takes typically 4-6 weeks after the close of the application deadline.



final step complete!

Congrats! You've completed the iii admissions process. We look forward to reviewing your admissions package.

Please contact us with any questions you may have. Thank you again for your interest in Carnegie Mellon University's Integrated Innovation Institute!

(e) admissions-iii@cmu.edu

(p) 1-844-629-0200

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your admissions check*iii*ist

Our checklist summarizes the five steps we've outlined in this guide. Use this list to support your admissions journey and ensure you're on track.

1 choose your iii program

- Explore our degree pages
- Review the applicant profiles & requirements
- Attend an info session
- Connect with our admissions team

2 learn how to apply

- Check deadlines and requirements
- Schedule your GRE or GMAT exam
- Contact your references
- Consider your funding plan
- Set up your account in our online application system
- Schedule your TOEFL or IELTS exam Non-English native applicants only

3 complete the online application

- Degree Program
- Personal Background
- Academic History Unofficial university transcripts
- Test Scores Unofficial score reports for GMAT or GRE, and if required, TOEFL or IELTS
- Employment Including a PDF of your resume or CV
- Essays
- Video Essay
- Financial Support
- Additional Information Depends on your degree. For MIIPS, a portfolio is required.
- Recommendations Contact information for three references
- Signature

4 send supporting materials

- Official score report for GRE or GMAT
- Official transcript(s) from any university you have attended
- Three recommendation letters Sent electronically by references
- Official score report from either TOEFL or IELTS If required

5 check your admissions status

- Log into the online application system to ensure your supporting materials have arrived.
- Check the application system and your email for an admissions decision Typically 4-6 weeks after the admissions deadline

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