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**SCHOOL PERFORMANCE FACT SHEET  
 CALENDAR YEARS 2015 & 2016**

**Master of Science in Software Management – 12 to 24 months**

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2015	53	53	48	91%
2016	46	46	38	83%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
**2013	N/A	N/A	N/A	N/A

2014	31	31	0	0%
2015	53	53	3	6%
2016	46	46	4	9%

\*\*Include if the program is more than one year in length.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Job Placement Rates (includes data for the two calendar years prior to reporting)**

<b>Calendar Year</b>	<b>Number of Students Who Began Program</b>	<b>Number of Graduates</b>	<b>Graduates Available for Employment</b>	<b>Graduates Employed in the Field</b>	<b>Placement Rate % Employed in the Field</b>
2015	53	51	41	38	93%
2016	46	42	41	37	90%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative.

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

<b>Calendar Year</b>	<b>Graduate Employed in the Field 20-29 Hours Per Week</b>	<b>Graduates Employed in the Field at Least 30 Hours Per Week</b>	<b>Total Graduates Employed in the Field</b>
2015	0	38	38
2016	0	37	37

**Single Position vs. Concurrent Aggregated Position**

<b>Calendar Year</b>	<b>Graduates Employed in the Field in a Single Position</b>	<b>Graduates Employed in the Field in Concurrent Aggregated Positions</b>	<b>Total Graduates Employed in the Field</b>
2015	37	0	38
2016	37	0	37

**Self-Employed / Freelance Positions**

<b>Calendar Year</b>	<b>Graduates Employed who are Self-Employed or Working Freelance</b>	<b>Total Graduates Employed in the Field</b>
2015	1	38
2016	0	37

**Institutional Employment**

<b>Calendar Year</b>	<b>Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.</b>	<b>Total Graduates Employed in the Field</b>
2015	0	38
2016	0	37

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

## License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Students in this program are not required to pass a license examination to be employed in California.

## Salary and Wage Information (includes data for the two calendar years prior to reporting)

### **Annual salary and wages reported for graduates employed in the field.**

<b>Calendar Year</b>	<b>Graduates Available for Employment</b>	<b>Graduates Employed in Field</b>	<b>\$85,000 to \$90,000</b>	<b>\$90,001 to \$95,000</b>	<b>\$100,001 to \$105,000</b>	<b>\$105,001 to \$110,000</b>	<b>\$110,001 to \$115,000</b>
2015	46	38	6	3	4	1	1
2016	41	37	2	1	2	2	0

<b>Calendar Year</b>	<b>Graduates Available for Employment</b>	<b>Graduates Employed in Field</b>	<b>\$120,001 to \$125,000</b>	<b>\$125,001 to \$130,000</b>	<b>\$150,001 to \$155,000</b>	<b>Above \$200,001</b>	<b>No Salary Information Reported</b>
2015	46	38	3	0	4	3	13
2016	41	37	3	3	0	0	24

A list of sources used to substantiate salary disclosures is available from the institution. To obtain this list, please ask an institutional representative.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

## Cost of Educational Program

Total charges for students completing on-time in the 12 month (full time) and 24 month (part time) program in 2016 was \$72,111. Total charges for students completing on time in the remote (part time) program in 2016 was \$72,097. Total charges for students completing on time in the 16 month (full time) program in 2016 was \$73,965. Additional charges may be incurred if the program is not completed on-time. Students should refer to the enrollment agreement for details about these charges.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students at the institution in 2016 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2016 graduates who took out federal student loans at this institution.	The percentage of graduates in 2016 with federal student loans as calculated by the institution.
.6%	22.32%	\$50,171	22.39%

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this institution's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897. **If you have any questions regarding this fact sheet, please contact Chris Zeise, Director of Admissions & Alumni Relations by email at [chris.zeise@sv.cmu.edu](mailto:chris.zeise@sv.cmu.edu) or by telephone at 650-335-2810.**

**My signature below certifies that I have read and understand this School Performance Fact Sheet and that I have received a copy of this School Performance Fact Sheet prior to signing an enrollment agreement.**

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Representative

\_\_\_\_\_  
Date

## Definitions

- “Number of Students Who Began the Program” means the number of students who began the program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Salary” is as reported by graduate or graduate’s employer.  
“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the institution was not able to obtain salary information.

## STUDENT'S RIGHT TO CANCEL

### As stated in the student's enrollment agreement:

#### STUDENT'S RIGHT TO CANCEL (WITHDRAWAL/LEAVES OF ABSENCE)

1. You have the right to cancel this Enrollment Agreement by either taking a leave of absence from the Program (leaving Carnegie Mellon University temporarily with the firm and stated intention of returning) or by withdrawing from the Program (leaving Carnegie Mellon University with no intention of returning). If you withdraw or take a leave of absence from Carnegie Mellon University, you may be eligible for a tuition adjustment or a refund of certain fees (excluding any Application Fee, Registration Fee and Admission Deposit, and any applicable STRF).
2. To cancel this Enrollment Agreement and take a leave of absence or withdraw, you must complete Carnegie Mellon University's Leave of Absence or Withdrawal form, as applicable, and return it to Carnegie Mellon University's Registrar's Office, at 5000 Forbes Ave., Warner Hall A12, Pittsburgh, PA 15213. The Leave of Absence and Withdrawal forms, and additional information of leaves of absence and withdrawal, can be found on Carnegie Mellon University's website, at <http://www.cmu.edu/hub/registration/leave.html>
3. If you notify Carnegie Mellon University of your intent to withdraw or take a leave of absence, your official date of withdrawal or leave of absence is the earliest of:
  - The date you began your withdrawal or leave of absence process at Carnegie Mellon University;
  - The date you notified your home department at Carnegie Mellon University;
  - The date you notified the associate dean of your College at Carnegie Mellon University; or
  - The date you notified the Carnegie Mellon University Dean of Student Affairs.If you do not notify Carnegie Mellon University of your intent to withdraw or take a leave of absence, your official date of withdrawal or leave of absence is:
  - The midpoint of the relevant semester in which you withdraw or take a leave of absence;
  - The last date you attended an academically-related activity such as an exam, tutorial or study group, or the last day you turned in a class assignment.

#### REFUND POLICY

1. **Refunds in General.** Students who withdraw from the Program or take a leave of absence after having paid the current semester's tuition and fees or receiving financial aid are subject to the following refund and repayment policies. No other charges are refundable. STRF, if any, is non-refundable.
2. **Exit Counseling.** All borrowers of Federal student loans must complete a Federally-mandated exit counseling session when graduating or dropping to less than half-time enrollment status, including by withdrawing or taking a leave of absence. Exit counseling prepares students for repayment. Students must complete an exit counseling session in its entirety, with complete and correct information; otherwise, the student's degree, diploma and official transcripts may be withheld. Information about exit counseling sessions can be found on Carnegie Mellon University's website, at <http://www.cmu.edu/finaid/loans/entrance-exit/exit.html>
3. **Withdrawals/Leaves On or Before 10<sup>th</sup> Class Day.** Students who withdraw or take a leave of absence on or before the 10<sup>th</sup> class day of the relevant semester may receive a refund of 100% of tuition and fees (excluding any Application Fee, Registration Fee and Admission Deposit). STRF, in any, is non-refundable.
4. **Withdrawals/Leaves after 10<sup>th</sup> Class Day.** Students who withdraw or take a leave of absence after the 10<sup>th</sup> class day of



the relevant semester but before completing 60% of the semester will be assessed tuition based on the number of days completed within the semester. This includes calendar days, class and non-class days, from the first day of classes to the last day of final exams. Breaks which last five days or longer, including the preceding and subsequent weekends, are not counted. Thanksgiving and Spring Break are not counted. There is no tuition adjustment after 60% of the semester is completed. There is no refund of fees after the 10<sup>th</sup> class day of the relevant semester.

5. **Tuition Adjustment Appeals.** Students may appeal to have tuition adjustments for their leave of absence or withdrawal if they feel that they have extenuating circumstances. These appeals will be reviewed in the context of Carnegie Mellon University's tuition adjustment policy, as stated above. These appeals must be made in writing to Carnegie Mellon University's Registrar using Carnegie Mellon University's Tuition Appeal Adjustment form. Information about Carnegie Mellon University's tuition adjustment policy, and tuition adjustment appeals, can be found on Carnegie Mellon University's website, at <http://www.cmu.edu/hub/tuition/adjustment.html>
6. **Repayment to Lenders/Third Parties.** If any portion of refundable tuition and/or fees was paid from the proceeds of a loan or third party, the refund may be sent to the lender, third party or, if appropriate, to the Federal or state agency that guaranteed or reinsured the loan, as required by law and/or Carnegie Mellon University policy. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.
7. **Responsibility for Loan.** If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received Federal student financial aid funds, the student is entitled to a refund of moneys not paid from Federal student financial aid program funds. If the student is eligible for a loan guaranteed by the Federal or state government and the student defaults on the loan, both of the following may occur: 1) The Federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan. 2) The student may not be eligible for any other Federal student financial aid at another institution or other government assistance until the loan is repaid.