

Integrated Innovation Institute Course Overload Policy

The Integrated Innovation Institute offers students a rich curriculum of courses that allow for mastery of knowledge and skill sets across its disciplines. Such mastery cannot be achieved if students are over-burdened with the demands of too many courses. The Integrated Innovation Institute supports an ideal of a well-rounded, balanced student life and education.

Integrated Innovation expects and encourages a broad and diverse co-curricular college experience and has set limits on how many courses a student should be allowed to take in a given semester. This policy on overloading is designed to allow students the time for course content mastery as well as the personal reflection on and integration of knowledge that makes for successful intellectuals, professionals, and citizens.

A permitted course overload does not accelerate a student's timeline for graduation. Students are still required to maintain their full-time unit status each semester as defined for each degree within the Section V in the Graduate Student Handbook.

Policy

Overloading is defined as taking more than the defined maximum units in a single semester as defined by the student's degree program. Under certain circumstances, students may overload (up to 60 units) with approval of their advisor and program director.

Eligibility for overloading is defined by a specific QPA per degree in the last completed semester **AND** current cumulative QPA. Overloading is **never** permitted in the first semester of enrollment.

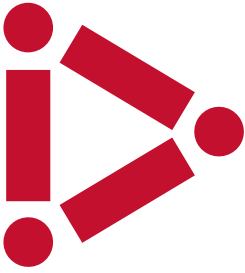
MIIPS: 3.75 QPA (or higher)

MSSM: 3.6 QPA (or higher)

MSTV: 3.75 QPA (or higher)

Eligibility does not automatically allow the student to register for more than 48 units; eligible students must be granted special permission through the following:

1. Complete the *Course Overload Request Form*
2. Meet with the primary academic advisor to discuss overloading.



3. If permission is granted, online processing of the unit increase is through the primary academic advisor.
4. Request forms must be submitted one week prior to the Add deadline per each mini/semester.

All petitions approved before the posting of final grades for the semester preceding the overload semester are subject to revocation if the student does not achieve required semester QPA (or higher). It is the student's responsibility to discuss this matter with their primary academic advisor.

If approval for overloading is granted after the deadline for adding courses, a [Late Add Form](#) must be completed after the advisor increases the maximum units on the student's record.

Degree specific Notes

MIIPS Degrees: Students can petition for overload, up to 54-units maximum in their spring and, for MII-PS Advanced Study students, final fall term.

MSSM Degrees: Students can petition for overload, up to 60-units maximum in the spring and final term of the program.

MSTV Degrees: Dual Degree students must have approval from their home engineering department, along with the Integrated Innovation Institute for the first two semesters in Pittsburgh. Students are not permitted to overload during the first fall semester at the Silicon Valley campus. Students can petition for overload, up to 60-units maximum in the final fall & spring term.