



ID Card Request

Cardholder Information

Name: _____
Last First MI

Andrew UserID: _____

University Affiliation

- Student
 - Undergraduate
 - Graduate
 - Pre-College
- Employee
 - Staff
 - Faculty
- Staff Retiree
- Emeritus Faculty

Reason for Request

- Lost
Replacement fee of \$25.
- Worn/Damaged
Replacement fee of \$5 (prior to expiration)
- Stolen
Replacement fee of \$25, unless police report is presented.
- Legal Name Change
*Please complete Change of Name form.
Fee waived if current card is surrendered.*
- Photo Change
Replacement fee of \$5.
- Preferred Name Change
Replacement fee of \$5.

Payment Information

- Cash
- Credit/Debit
- Check payable to Carnegie Mellon
- Student Account

Signature

I certify that the information provided and contained on this form is accurate and correct.

Signature: _____ Date: _____