



# Preparing for CMU

We hope you're enjoying your summer as you prepare for an exciting journey at CMU! This message serves as a reminder about some upcoming onboarding tasks you may need to complete, with additional information and resources regarding paying your invoice and contacting important people like your advisor or instructors.

## Onboarding Checklist

Don't forget that you'll need to complete a number of tasks before you start your first semester. Review the onboarding checklist for upcoming deadlines. Be sure to complete all required tasks by their due date, and also consider if the recommended tasks would benefit you.

### Upcoming deadlines include:

- **Aug. 15** - Pay Fall Semester Invoice
- **Varies** - Complete Form 1-9, Section 1 (for those on stipend)

[Onboarding Checklist](#)

## Paying Your Invoice

The payment due date for your fall semester invoice is August 15. You can view your invoice in Student Information Online (SIO). If you provided someone with [My Plaid Student \(MPS\)](#) invoice access, they can view your invoice there. Federal loan borrowers should note that loan funds will not be displayed on your student account until they are distributed to and processed by CMU. Departmentally or externally sponsored students should note that you are responsible for paying any charges/fees appearing on your invoice that are not supported by your sponsoring department or outside party. Questions about your invoice may be submitted to The HUB at [thehub@andrew.cmu.edu](mailto:thehub@andrew.cmu.edu).

[Payment and Billing](#)

## Important Contacts in SIO

Your important contacts at Carnegie Mellon include your academic advisor, HUB liaison and instructors. Information for requesting an appointment with your contacts can be found on your Student Information Online (SIO) Resources page.

[View Contacts in SIO](#)

## Completing Form I-9

Federal law requires Carnegie Mellon to verify the employment eligibility and identity of all employees - including faculty, staff and student workers - hired to work in the United States. To meet these requirements, graduate students who are on stipend should complete Form 1-9 by the first day of your appointment. Additional methods of verification may be required, depending on the type of work or project to which you are assigned.

[Learn More](#)

We can't wait for you to begin your graduate experience at Carnegie Mellon! In the coming weeks, be sure to regularly check your CMU email account for important messages and reminders.

