

Return this form with required signatures to the University Registrar's Office, Warner Hall, Lower Level.

Course Audit Approval

STUDENT INFORMATION

Student Andrew ID: _____

Student Name: _____
Last/Family, First and/or Preferred, MI

College: _____ Department: _____

Semester (check one): Fall Spring Summer-1 Summer-2 Summer-All Year: _____

COURSE INFORMATION

Course Number: _____ - _____ Section: _____ Units: _____

Auditing is presence in the classroom without receiving academic credit, a pass/fail or a letter grade. The extent of a student's participation must be arranged and approved by the course instructor. A student wishing to audit a course is required to register for the course, complete the Course Audit Approval Form, obtain permission of the course instructor and their advisor, and return the form to the Registrar's Office prior to the last day to add a course.

Any student enrolled full-time (varies with each program) may audit a course without additional charges. Part-time or non-degree students who choose to audit a course will be assessed tuition at the regular per-unit tuition rate.

SIGNATURES

Student: _____
Print/Type Name Signature Approve Deny Date: _____

Academic Advisor: _____
Print/Type Name Signature Approve Deny Date: _____

Course Instructor: _____
Print/Type Name Signature Approve Deny Date: _____

Student's Home Dean or Head of School: _____
Print/Type Name Signature Approve Deny Date: _____
Required for graduate students only.

Student's Home Dean: _____
Print/Type Name Signature Approve Deny Date: _____
Required for course audits submitted after add/drop deadline.

UNIVERSITY REGISTRAR'S OFFICE USE ONLY

Processed by _____ Date _____