

Spring Transfer Onboarding Checklist

Review this page for required and recommended tasks to complete before you start your Carnegie Mellon University experience.

Check off the items as you complete them, or simply print the list as a reminder.

KEY	
■	Required
■	Additional Requirements for International Students
■	Recommended Tasks
■	As Applicable

DUE DATE	TASK
VARIES	
■ As Soon as Possible	Complete Financial Aid Process
■ At Any Time	Complete Voluntary Disclosure of Disability
■ As Soon as Possible	Set up Email and Personal Technology
■ As Soon As Possible	Review Pre-Arrival & Settling In Section of OIE Website
■ As Soon as Possible	Order Your Computer from the CMU Tech Store
■ Varies (see website)	Enroll in Monthly Payment Plan
DECEMBER/JANUARY	
■ 12/31/23	Submit ID Card Photo
■ 1/5/24	Enroll in Online Banking
■ 1/5/24	Invite Others to My Plaid Student
■ 1/5/24	Provide Invoice Authorization
■ 1/15/24	Submit Immunization Form
■ 1/15/24	Pay Fall Semester Invoice
■ 1/16/24	Manage Student Identity
■ 1/16/24	Add Plaid Cash to ID Card
■ 1/16/23	Enroll in Tuition Insurance Program
■ 1/16/24	Complete Computing@Carnegie Mellon (C@CM) Course
■ 1/16/24	Complete Alcohol EDU for College
■ 1/16/24	Complete Sexual Assault Prevention for Undergraduates
■ 1/16/24	Complete Kognito Mental Health Module
■ 1/31/24	Waive or Enroll in Student Health Insurance (opens 12/19)
FEBRUARY	
■ 2/1/24	Review Online Career Launch Modules
■ 2/1/24	Open Local Bank Account