

Carnegie Mellon University

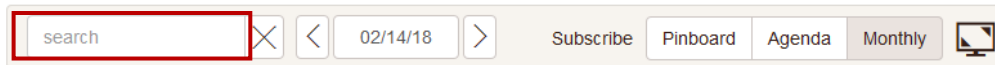
Human Resources

Using the Human Resources Calendar of Events

Search the Calendar

Use the search bar find programs by topic or sponsoring organization.

Human Resources Calendar of Events



Subscribe to the Calendar

Click on "Subscribe" for instructions on how to subscribe to the HR Calendar with your Outlook, Google or other calendar.

Human Resources Calendar of Events



Learn More About a Program

Click on an entry to view a description, location and tags (keywords related to the program, in blue-outlined buttons).

Human Resources Calendar of Events



April 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
						7

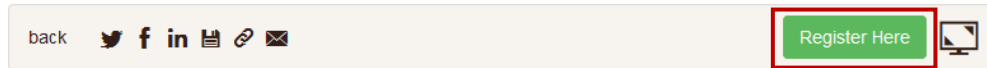


9am-4pm
TIAA
Retirement
Counseling
Session

Register for a Program

Click on the green “Register Here” button to register for a program. Andrew ID and password may be required.

Human Resources Calendar of Events



TIAA Retirement Counseling Session

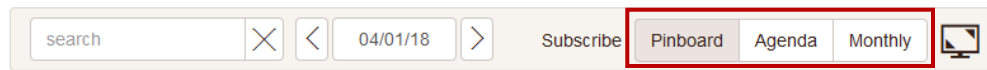
Tue Apr 3rd 9:00am - 4:00pm

Coffee Room; Cohon University Center

Change Calendar View

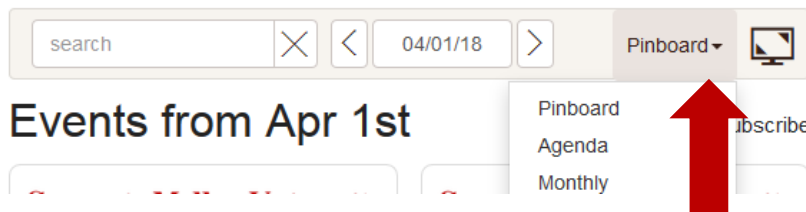
Switch from the Monthly view to the Pinboard or Agenda view to see programs tagged by topic, sponsoring organization and intended audience. These view options appear at the top of the calendar as buttons or a drop-down menu, depending on your device and screen size.

Human Resources Calendar of Events



Change view buttons

Human Resources Calendar of Events



Change view dropdown

Use Tags, or Keywords, to Explore Upcoming Programs

Once you have opened the Pinboard or Agenda view, click on a tag to see related programs based on topic, sponsoring organization, intended audience or course challenge level.

Human Resources Calendar of Events

#PDS

Events from Mar 1st

Human Resources Professional Development Services

Thu Mar 1st 9:00am - 11:00am

Communication Strategies in the Workplace

[Register Here](#)

Would you like to optimize your communication skills in the workplace? Interested in gaining

[PDS](#) [Communication](#) [Level-Two](#)

Human Resources Professional Development Services

Tue Mar 6th 9:00am - 1:00pm

New Hire Orientation

[Register Here](#)

Are you new to the university? Do you have a new staff member within your organization? The

[PDS](#) [New-Hire-Orientation](#)
[Year-One](#) [New-Employees](#)

Human Resources Professional Development Services

Wed Mar 7th 1:30pm - 3:30pm

Emerging Leadership: Creating a Leadership Development Plan

[Register Here](#)

When you look ahead at your career ... is being a leader in your future? Developing your

[PDS](#) [Leadership-Series](#)
[Level-One](#) [Level-Two](#)
[Level-Three](#)



Pinboard view

Human Resources Calendar of Events

#PDS

Events from Mar 1st

Human Resources Professional Development Services

Communication Strategies in the Workplace

Thu Mar 1st 9:00am - 11:00am

Would you like to optimize your communication skills in the workplace? Interested in gaining insight to the different communication styles of your co-workers, colleagues and supervisors? Puzzled by ho...

[PDS](#) [Communication](#) [Level-Two](#)

[Register Here](#)



Agenda view