

# Will Preparation Service



## MetLife

### Supplemental Life Insurance and Will Preparation Service

As a Carnegie Mellon University employee, you have the opportunity to enroll in MetLife's Supplemental Life insurance<sup>1</sup> that can provide additional financial protection to your loved ones should something happen to you. When you enroll for additional coverage, you also have access to a valuable service: Will Preparation.<sup>2</sup>

#### Having an up-to-date will is one of the most important things you can do for your family.

Only 26% of survivors who lost a spouse prematurely said their spouse had a will at the time of death.<sup>3</sup> MetLife's Will Preparation Service includes preparation of a will, living wills and power of attorney. With a will, you can define your most important decisions such as who will care for your children or inherit your property. You will have access to Hyatt Legal Plans' network of more than 14,000 participating attorneys for preparing or updating these documents at no additional cost to you if you use a Hyatt Legal Plans participating attorney.

#### It's easy to use the Will Preparation Service.

Once your Supplemental Life coverage becomes effective, you will receive information that will allow you to access the Will Preparation Service.

**Step 1:** Call Hyatt Legal Plans' toll-free number 1-800-821-6400, reference group number 166124 and a Client Service Representative will assist you in locating a participating plan attorney in your area and provide a case number.

**Step 2:** Call and make an appointment with a participating attorney - many plan attorneys even have evening and weekend appointments for your convenience.

**Step 3:** That's it! When you use a plan attorney, you do not need to submit any claim forms. You also have the flexibility of using a non-network attorney and being reimbursed for covered services according to a set fee schedule.<sup>4</sup>

<sup>1</sup> Supplemental Life includes the Buy-Up portion of Core Buy-Up for Small Business.

<sup>2</sup> Included with Supplemental Life Insurance. Will Preparation is offered by Hyatt Legal Plans, Inc. a MetLife company, Cleveland, Ohio. In certain states, legal services benefits are provided through insurance coverage underwritten by Metropolitan Property and Casualty Insurance Company and Affiliates, Warwick, Rhode Island. For New York situated cases, the Will Preparation service is an expanded offering that includes office consultations and telephone advice for certain other legal matters beyond Will Preparation. Tax Planning and preparation of Living Trusts are not covered by the Will Preparation Service.

<sup>3</sup> MetLife's 2015 Study of the Financial Impact of Premature Death.

<sup>4</sup> If you chose a non-network attorney, you will be responsible for any attorneys' fees that exceed the reimbursed amount.

#### Metropolitan Life Insurance Company

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