

Room Change Waitlist Application Room Selection 2021



This form is only for residents who selected an assignment during Room Selection 2021, and who would like to be on the waitlist for a different space following Room Selection and during the summer months. Roommates should be listed in the Roommates section and do not need to submit a separate form.

Personal Information

Andrew ID of primary applicant _____ Fall 2021 Housing Assignment _____

Last Name _____ First Name _____ Middle Name _____

Gender: _____ Phone Number _____ Preferred E-mail address _____

Current Class Standing (for Spring 2021): _____ Room Sel. timeslot (if applicable): _____

Please list contact information above that will be applicable during summer 2021, as most room change offers are sent out during this time.

Reason for Room Change Request

- Different building desired _____
- Different room type desired _____
- Roommate Conflict/Issue _____
- Financial concerns _____
- Want to be with specific roommates _____
- Other (please explain): _____

Roommate Preferences

Select One:

I wish to be placed on the waitlist as an individual with no roommate preferences.

I wish to be placed on the waitlist with the following individuals as my roommates:

Print Full Name	Andrew ID	Fall 2021 Assignment
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Be sure to complete the "Building Preferences" section and read the "Additional Information" notes on page 2 of this form before submitting.

<i>For Office Use Only:</i>	Offer History:			No Response -
	Date	Space	Deadline	Application removed:
Received: _____	_____	_____	_____	Accept/Decline _____
Confirm E-mail: _____	_____	_____	_____	Accept/Decline _____
Req. RM e-mail: _____	_____	_____	_____	Accept/Decline _____
HF, RA, CA: _____	_____	_____	_____	Accept/Decline _____

Building Preferences

- Using numbers - with 1 being your first preference - rank any buildings you would like to be on the waitlist for (do not rank any buildings that you are not interested in living in).
- Within your ranked buildings, check the box next to any room type you would be willing to move to; do not check the box next to any room type you would not be willing to accept.
- Each building has its own waitlist and you will be placed on the waitlist for each building that you rank.

Buildings for upper-class residents:

Fairfax Apartments	Studio Apt Double	Apartment Double	Apartment Single	
Fifth Clyde House	Semi-Suite Double	Semi-Suite Single	Suite Double	Suite Single
Fifth Neville Apartments	Studio Apt Double	Apartment Double	Apartment Single	
Highlands Apartments	Apartment Single			
Margaret Morrison Apts	Apartment Double			
Morewood Gardens	Semi-Suite Double	Semi-Suite Single		
Resnik House	Semi-Suite Double	Suite Double	Suite Single	
Roselawn House	Apartment Single	Apartment Double		
Shady Oak Apartments	Studio Apt Double	Apartment or Apt Suite Double		Apartment or Apt Suite Single
West Wing	Semi-Suite Double	Suite Double	Suite Single	
Woodlawn Apartments	Apartment Single	Apartment Double		

Housing Disability/Medical Accommodation on File?:

If you have a documented Housing accommodation with the Office of Disability Resources, please check this box.

If you have a special request, please write it here:

Additional Information about the Room Selection Room Change waitlist:

1. Room change waitlist forms can be submitted any time after all residents on the form have finalized their 2021-2022 academic year housing assignment. Forms submitted from students who do not already have a 2021-2022 assignment through Room Selection will not be accepted.
2. Room change offers will be sent out via e-mail to all roommates (primary applicant and any requested roommates). However, we ask that only one person respond to the request to accept or decline the offer, and copy (cc) any other roommates.
3. Room change offers will begin following the Open Cancellation Period, after all residents with Open Assignments are given permanent assignments – usually around mid-May.
4. Room change offers will continue until May 31, at which time a freeze will be put on all room changes as we work on assigning incoming first-year students. We will resume when first-year assignments are completed (around July 1).
5. Residents desiring single rooms should be aware that very few singles become available, and that being on the waitlist does not guarantee a room change – room change offers are made based on availability.