

#### BYLAWS OF CARNEGIE MELLON UNIVERSITY COLLEGE PANHELLENIC ASSOCIATION

#### Article I. Name

The name of this organization shall be the Carnegie Mellon University College Panhellenic Association.

# Article II. Object

The object of the College Panhellenic Association shall be to:

- Conduct the business of the College Panhellenic during the academic year.
- Promote the growth of individual chapters and the sorority community.
- Organize and sponsor membership recruitment programming.
- Encourage the highest possible academic, social and moral standards.
- Coordinate activities, establish orderly procedures and provide programming in addition to recruitment.
- Adjudicate all matters related to the National Panhellenic Conference (NPC) Unanimous
  Agreements, College Panhellenic bylaws and/or other governing documents, College Panhellenic
  membership recruitment rules, College Panhellenic code of ethics and College Panhellenic
  standing rules.
- Actively support the mission of its host institution.
- Promote good public relations.
- Give service to the community and campus.
- Promote friendship, harmony and unity among members, chapters, faculty, administrators and campus groups.

### Article III. Membership

### Section 1. Membership classes

There shall be three classes of membership: regular, provisional and associate.

- A. **Regular membership.** The regular membership of the Carnegie Mellon University College Panhellenic Association shall be composed of all installed chapters of NPC sororities at Carnegie Mellon University. Regular members of the College Panhellenic Association shall pay dues as determined by the Panhellenic Council.
- B. **Provisional membership.** The provisional membership of the Carnegie Mellon University College Panhellenic Association shall be composed of all newly established chapters of NPC sororities at Carnegie Mellon University. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.
- C. **Associate membership**. The associate membership of the Carnegie Mellon University College Panhellenic Association shall be composed of women's-only local sororities or inter/national or regional non-NPC member organizations. The membership eligibility requirements and the

process for submitting an application and approval of the application shall be determined by the Panhellenic Council. Associate members shall pay dues as determined by the Panhellenic Council. An associate member shall have voice and one vote on all matters except extension-related matters. If the associate chapter does not participate in the primary recruitment process, the associate chapter shall not have a vote on recruitment rules. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

- Criteria for associate membership:
  - 1. Have a minimum size of one-third of Total, and have no members that belong to any other group recognized by the Panhellenic Council
  - Present to the Panhellenic Council its internal governance policies, including constitution, bylaws, new member program, and risk management policies. Provide document of the chapter insurance policy including general liability coverage
  - 3. Abide by all National Panhellenic Conference (NPC) Unanimous Agreements and be subject to the Carnegie Mellon Panhellenic Council Constitution, Bylaws, Resolutions, Recruitment Rules, Risk Management Policies, and other Panhellenic Policies.

# Section 2. Privileges and responsibilities of membership

Duty of compliance. As an organization chartered by NPC, Carnegie Mellon University College Panhellenic and its members, without regard to membership class shall comply with all NPC Unanimous Agreements, policies and procedures and be subject to these Carnegie Mellon University College Panhellenic Association bylaws, code of ethics and any additional rules this College Panhellenic Association may adopt. To the extent such rules, regulations and requirements are inconsistent with any provision of the Carnegie Mellon University College Panhellenic's governing documents, such NPC policies and procedures shall control. Any rules adopted by this Association in conflict with the NPC Unanimous Agreements shall be void.

#### Section 3. Dues

- A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
- B. College Panhellenic Association membership dues shall be an assessment per member and new member.
  - The amount of such dues for the next academic year shall be set at an amount of \$28 USD per member.
  - The dues of each College Panhellenic Association member sorority shall be assessed by the Panhellenic Vice President of Operations at the beginning of each semester.
  - Invoices for the previous semester's dues must be issued within the first three weeks of
    each semester based on the number of active members listed on the rosters on file with
    the Fraternity and Sorority Life Office as of the last day of the previous semester.
  - These dues shall be paid by two weeks after the billing date unless a payment plan is approved by the Panhellenic Executive Board prior to the payment due. If a chapter's Panhellenic dues are not paid by the due date, the chapter may undergo the Peer Accountability procedures defined by NPC to find a resolution.

### Section 4. Fees and assessments

The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary and appropriate.

# Article IV. Officers and Duties

#### Section 1. Officers

The officers of the Carnegie Mellon University College Panhellenic Association shall be President, Vice President of Community Standards, Vice President of Recruitment External, Vice President of Recruitment Internal, Vice President of Diversity, Equity, and Inclusion, Vice President of Community Engagement, Vice President of Operations, and Vice President of Public Relations.

#### Section 2. Duties of officers

#### A. The President shall:

- Attend all meetings of the Panhellenic Council and all meetings of the Executive Board, except in emergency circumstances.
- Preside at all meetings of the Panhellenic Council.
- Preside at all meetings of the Executive Board.
- Serve as an authorized signer.
- Serve as an ex-officio member of all College Panhellenic Association committees, except the Peer Accountability Board.
- Communicate regularly with the Panhellenic advisor.
- Be familiar with the NPC Manual of Information and all governing documents of this Association.
- Ensure all NPC College Panhellenic reports are completed on time.
- Communicate regularly with the NPC area advisor.
- Maintain current copies of the following: Carnegie Mellon University College
  Panhellenic Association bylaws, standing rules, and governing documents, the
  College Panhellenic Association budget, contracts executed on behalf of the College
  Panhellenic Association, correspondence and materials received from the NPC area
  advisor, all NPC College Panhellenic reports and other pertinent materials.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.
- Be able to be called in to participate in the peer accountability process, should they
  not execute their duties or should their actions cause financial harm to the College
  Panhellenic
- Serve as a member of the Peer Accountability Board as needed.

### B. The Vice President of Community Standards shall:

- Attend all meetings of the Panhellenic Council and all meetings of the Executive Board, except in emergency circumstances.
- Perform the duties of the president in the elected/appointed president's absence.
- Be familiar with the NPC Manual of Information and all governing documents of this Association.

- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.
- Apply informal methods and formal procedures when appropriate to uphold policies outlined in the Panhellenic Council governing documents.
- Oversee risk prevention programming for the community, including but not limited to alcohol safety and sexual assault and relationship violence prevention (SARV) training
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.
- Be able to be called in to participate in the peer accountability process, should they
  not execute their duties or should their actions cause financial harm to the College
  Panhellenic
  - o In this instance, the Panhellenic Executive Board will determine who will preside over the Peer Accountability Board meeting in question
- Serve as a Peer Accountability Officer, oversee infraction reporting processes, and preside at meetings of the Peer Accountability Board.

### C. The Vice President of Recruitment External shall:

- Attend all meetings of the Panhellenic Council and all meetings of the Executive Board, except in emergency circumstances.
- Oversee all College Panhellenic recruitment activities and events.
- Oversee all College Panhellenic recruitment publication efforts.
- Oversee College Panhellenic recruitment registration.
- Submit any revisions to the College Panhellenic recruitment rules to the Panhellenic Council for approval.
- Recruit and train College Panhellenic recruitment counselors.
- Host all College Panhellenic recruitment wrap-up meetings with recruitment chairs and advisors.
- Organize all College Panhellenic recruitment meetings.
- Keep complete and accurate records of College Panhellenic recruitment information.
- Present a full report, including recommendations, to the Panhellenic Council based on an analysis of the recruitment statistics, recruitment style assessment and recruitment evaluations from new members, potential new members who withdrew, each member organization and chapter advisors.
- Be familiar with the NPC Manual of Information and all governing documents of this Association.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.
- Be able to be called in to participate in the peer accountability process, should they
  not execute their duties or should their actions cause financial harm to the College
  Panhellenic
- Serve as a member of the Peer Accountability Board as needed.

#### D. The Vice President of Recruitment Internal shall:

- Attend all meetings of the Panhellenic Council and all meetings of the Executive Board, except in emergency circumstances.
- Be knowledgeable of and uphold the Code of Ethics and Recruitment Rules.
- Continually work with the Vice President of Recruitment External to discuss and determine the optimal delegation of tasks and responsibilities.
- Coordinate selection process of Recruitment Counselors in the spring semester.
- Train and oversee the Recruitment Counselors until the conclusion of Primary Panhellenic Recruitment (PPR) every year.
- Meet regularly with the Vice President of Recruitment External, the Vice President of Public Relations, and Panhellenic Advisor to collaborate on recruitment efforts.
- Be familiar with the NPC Manual of Information and all governing documents of this Association.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.
- Be able to be called in to participate in the peer accountability process, should they
  not execute their duties or should their actions cause financial harm to the College
  Panhellenic
- Serve as a member of the Peer Accountability Board as needed.

### E. The Vice President of Diversity, Equity, and Inclusion shall:

- Attend all meetings of the Panhellenic Council and all meetings of the Executive Board, except in emergency circumstances.
- Oversee Diversity, Equity, and Inclusion (DEI) initiatives in the community.
- Meet regularly with the Center for Student Diversity and Inclusion office.
- Meet regularly with Diversity, Equity, and Inclusion positions or committees from chapters.
- Coordinate and oversee mandatory DEI programming to be held throughout the entire year.
- Meet regularly with chapter DEI officers in identifying community strengths and weaknesses in DEI, and work to collaborate on DEI programming.
- Serve as a Peer Accountability Officer, oversee infraction reporting processes, and preside at meetings of the Peer Accountability Board.
- Be familiar with the NPC Manual of Information and all governing documents of this Association.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.
- Be able to be called in to participate in the peer accountability process, should they
  not execute their duties or should their actions cause financial harm to the College
  Panhellenic
- Serve as a member of the Peer Accountability Board as needed.

## F. The Vice President of Community Engagement shall:

- Attend all meetings of the Panhellenic Council and all meetings of the Executive Board, except in emergency circumstances.
- Have the overall responsibility of providing community building, service, enrichment, scholarship, and philanthropic events and initiatives in the Panhellenic community.
- Provide events and programs with the purpose of membership development, community engagement, and involvement within the Panhellenic Community.
- Coordinate with the recruitment leadership to oversee the planning and execution of Bid Day.
  - Inform member sororities and the Panhellenic Executive Board on matters regarding educational and enrichment programming at weekly Panhellenic Council and Panhellenic Executive Board meetings.
- Work with chapter leadership and Panhellenic Council Delegates to organize Panhellenic community events throughout the year.
- Plan Panhellenic coordinated philanthropic awareness initiatives and events.
- Plan and execute Greek Awards by meeting regularly with council counterparts.
- Be familiar with the NPC Manual of Information and all governing documents of this Association.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.
- Be able to be called in to participate in the peer accountability process, should they
  not execute their duties or should their actions cause financial harm to the College
  Panhellenic
- Serve as a member of the Peer Accountability Board as needed.

# G. The Vice President of Operations shall:

- Attend all meetings of the Panhellenic Council and all meetings of the Executive Board, except in emergency circumstances.
- Keep an accurate roll of the members of Panhellenic Council including updating the College Panhellenic officer roster on FS Central.
- Record minutes of all meetings of the Carnegie Mellon University Panhellenic Council
  and the Executive Board.
- Maintain a complete and up-to-date file that includes the minutes of all meetings from the date of organization and current correspondence.
- Send meeting minutes to the NPC area advisor.
- Supervise the finances of the Carnegie Mellon University College Panhellenic Association.
- Serve as an authorized signer.
- Prepare the annual budget and, after its approval by the Panhellenic Council, provide a copy to each Carnegie Mellon University College Panhellenic Association member sorority.
- Receive all payments due to the Association, collect all dues and give receipts.

- Pay promptly the annual NPC dues and all bills of the Carnegie Mellon University College Panhellenic Association.
- Maintain current financial records; give a financial report at each regular meeting of the Panhellenic Council and an annual report at the close of her term of office.
- Be familiar with the NPC Manual of Information and all governing documents of this Association.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.
- Be able to be called in to participate in the peer accountability process, should they
  not execute their duties or should their actions cause financial harm to the College
  Panhellenic
- Serve as a member of the Peer Accountability Board as needed.

## H. The Vice President of Public Relations shall:

- Attend all meetings of the Panhellenic Council and all meetings of the Executive Board, except in emergency circumstances.
- Design, write, and create as requested or otherwise approve all forms of publicity for the Panhellenic Council such as flyers, website updates, and social media promotion efforts.
- Update and maintain all forms of Panhellenic's online presence including but not limited to the Panhellenic website and social media.
- Work continually with the Vice President of Recruitment External and the Vice
  President of Recruitment Internal to create a marketing campaign for the purpose of
  promoting PPR.
- Work with Panhellenic chapter Public Relations chairs in order to share marketing best practices and mutually support and publicize community events.
- Be familiar with the NPC Manual of Information and all governing documents of this Association.
- Perform all other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.
- Be able to be called in to participate in the peer accountability process, should they
  not execute their duties or should their actions cause financial harm to the College
  Panhellenic
- Serve as a member of the Peer Accountability Board as needed.

# Section 3. Eligibility

Eligibility to serve as an officer shall depend on the class of membership:

- A. Regular membership. Members from women's-only sororities holding regular membership in the Carnegie Mellon University College Panhellenic Association shall be eligible to serve as any officer.
- B. Provisional membership. Members from women's-only sororities holding provisional membership in the Carnegie Mellon University College Panhellenic Association shall not be eligible to serve as an officer.
- C. Associate membership. College Panhellenic Association shall not be eligible to serve as an officer.

### Section 5. Office-holding limitations

No more than 2 member(s) from the same Panhellenic sorority shall hold office during the same term.

## Section 6. Nomination procedure

A Panhellenic Executive Board Nominating Committee consisting of either the President, Senior Panhellenic Delegate, or Junior Panhellenic Delegate of each chapter shall be formed. They will recruit candidates and applications, and will be tasked with considering the qualifications of all candidates for elected officers. They shall nominate one name for each elected officer position to provide a slate of officers, consisting of President, Vice President of Community Standards, Vice President of Recruitment External, Vice President of Recruitment Internal, Vice President of Diversity, Equity, and Inclusion, Vice President of Community Engagement, Vice President of Operations, and Vice President of Public Relations.

The Panhellenic advisor and outgoing members of the Panhellenic Executive Board shall serve as a nonvoting ex-officio member of the Nominating Committee.

#### Section 7. Term

- A. The officers shall serve for a term of one year or until their successors are selected.
- B. The term of office will begin on January 1 and end on December 31.

#### Section 8. Removal

Any officer may be removed for cause by a vote of two-thirds of the Panhellenic Council, or alternatively, at the discretion of the Fraternity and Sorority Life Office.

Grounds for the removal of a member of the Panhellenic Executive Board from office may include but are not limited to:

- 1. Failure to adequately execute the duties of their office.
- 2. Violation of Panhellenic Council rules and policies or Carnegie Mellon University policies.
- 3. Inappropriate conduct unbecoming of a member of the Panhellenic community.

## Section 9. Vacancies

Vacancies shall be filled in the same manner of selection as provided in Section 4 of this article.

# Article V. The Panhellenic Council

# Section 1. Authority

The governing body of the Carnegie Mellon University College Panhellenic Association shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the Carnegie Mellon University College Panhellenic Association including, but not limited to: annual review of governing documents, annual determination of dues, approval of the annual budget, consideration of extension, setting a calendar of events, determining programming and establishing recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing the College Panhellenic Association that do not violate the sovereignty, rights and privileges of the member sororities.

### Section 2. Composition and privileges

The Carnegie Mellon University Panhellenic Council shall be composed of one delegate and one alternate delegate from each regular, provisional and associate women's-only member organization at Carnegie Mellon University as identified in Article III. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of these bylaws. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, a designated member of the specific sorority may cast the vote, provided the credentials of this individual have been previously presented to the Association president.

# Section 3. Selection of delegates and alternates

Delegates and alternates to the Panhellenic Council shall be selected by their respective women's-only sorority chapters to serve for a term of one year, beginning and commencing upon selection by the chapter.

## Section 4. Delegate vacancies

When a delegate vacancy occurs, it shall be the responsibility of the sorority affected to select a replacement as soon as possible and to notify the College Panhellenic Association President and Vice President of the name, address, email and telephone number of the new delegate.

### Section 5. Duties and responsibilities

Panhellenic delegate duties and responsibilities

- Must attend all Panhellenic Council meetings.
- Must support NPC Unanimous Agreements, policies and procedures.
- Must understand local College Panhellenic Association policies and procedures.
- Should know when to consult member sorority's chief panhellenic officer for assistance and advice regarding College Panhellenic concerns.
- Be able to be called in to participate in the peer accountability process, should they not execute their duties or should their actions cause financial harm to the College Panhellenic
- Should be prepared and knowledgeable about College Panhellenic concerns, the views of the member organization and chapter and how to voice concerns to the Panhellenic Council.
  - May include preparing pre-council meetings materials at the request of the Panhellenic Executive Board, which includes but is not limited to: google forms, google slides, google docs, etc.
- Should present regular College Panhellenic Association reports at chapter meetings.
  - o May include contributing using reflections from pre-council meetings materials and suggesting ideas for the benefit of the Panhellenic Community.
  - o Share chapter's opinions on different topics that arise during Council meetings.
  - o May include briefing Panhellenic Executive Board post council meetings on topics they will discuss further in their chapters meetings and to their chapter's executive board.

# Section 6. Regular meetings

Regular meetings of the Panhellenic Council shall be held at a time and place established at the beginning of each academic term.

# Section 7. Special meetings

Special meetings of the Panhellenic Council may be called by the College Panhellenic president when necessary and shall be called upon the electronic or written request of no fewer than one-half of the

member women's—only sororities of the Carnegie Mellon University College Panhellenic Association. Electronic or written notice of each special meeting of the Panhellenic Council shall be sent to each member of the Panhellenic Council at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

#### Section 8: Means of Communication

The Panhellenic Council may conduct business at any meeting (regular or special) through the use of any means of communication by which all delegates participating may simultaneously hear one another and participate in the proceedings during the meeting.

#### Section 9. Quorum

Two-thirds of the delegates from the member sororities of the Carnegie Mellon University College Panhellenic Association shall constitute a quorum for the transaction of business.

### Section 10. Vote Requirements

- A. All other votes, unless specified in these bylaws, shall require a majority vote for adoption.
- B. A two-thirds vote of the Panhellenic Council shall be required to approve a re-establishment plan and for all extension-related votes.
- C. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.

  NOTE: See the Article on Amendment of Bylaws for specific voting requirements for the amendment of these bylaws.

#### Article VI. The Executive Board

NOTE: This article is optional and would be included if the College Panhellenic Association has a separate Executive Board made up of officers who meet in the interim of regular Panhellenic Council meetings. In the absence of a separate Executive Board, remove this article and renumber the remaining articles.

# Section 1. Composition

The composition of the Executive Board shall be President, Vice President of Community Standards, Vice President of Recruitment External, Vice President of Recruitment Internal, Vice President of Diversity, Equity, and Inclusion, Vice President of Community Engagement, Vice President of Operations, and Vice President of Public Relations.

#### Section 2. Duties

The Executive Board shall administer routine business between meetings of the Panhellenic Council and such other business as has been approved for action by Panhellenic Council vote. At the next regular meeting of the Panhellenic Council through the secretary, the Executive Board shall also report all action it has taken and record the action in the minutes of that meeting.

### Section 3. Regular meetings

Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

## Section 4. Special meetings

Special meetings of the Executive Board may be called by the president when necessary and shall be called upon the electronic or written request of three members of the Executive Board. These include, but are not limited to events such as Recruitment Counselor Training, Panhellenic Delegate Training, o4 attendance of the Northeastern Greek Leadership Association. Electronic or written notice of each special meeting of the Executive Board shall be sent to each member of the Executive Board at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

#### Section 5. Quorum

A majority of Executive Board members shall constitute a quorum for the transaction of business.

#### Article VII. The Panhellenic Advisor

### Section 1. Appointment

The Panhellenic advisor of the Carnegie Mellon University College Panhellenic Association shall be appointed by the Carnegie Mellon University Fraternity and Sorority Life Office.

# Section 2. Authority

The Panhellenic advisor shall serve in an advisory capacity to the Carnegie Mellon University College Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Council and the Executive Board.

# Article VIII. Committees

# Section 1. Standing committees

- A. The standing committees of the Carnegie Mellon University College Panhellenic Association shall be the Peer Accountability Board and Membership Recruitment Committee. Ad hoc committees may be created by a majority vote of Panhellenic Executive Board members.
- B. Term. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers.

# Section 2. Appointment of committee membership

The Executive Board or Panhellenic Council shall appoint members and chairs of all standing and special committees, except as provided otherwise in these bylaws, and in making these appointments, recognize fair representation from all member women's-only sororities as much as possible. The president shall be an ex-officio member of all committees except the Peer Accountability Board.

### Section 3. Peer Accountability Board

The Peer Accountability Board must consist of the Vice President of Community Standards as the presiding officer, two members of the College Panhellenic Executive Board selected at random and rotated between accountability resolution meetings, and the fraternity/sorority advisor as an ex-officio non-voting member.

In accordance with NPC Unanimous Agreement VII. College Panhellenic Association Peer Accountability Process, it shall be the Peer Accountability Board's duty to hold a formal accountability resolution meeting to adjudicate all alleged infractions of the NPC Unanimous Agreements and policies, the bylaws, code of ethics, standing rules and membership recruitment rules of the Carnegie Mellon University College Panhellenic Association that are not settled through an informal accountability resolution meeting. The members of the Peer Accountability Board shall maintain confidentiality throughout and upon completion of the process.

### Section 4. Membership Recruitment Committee

The Membership Recruitment Committee shall consist of a chair and one representative from each regular, provisional and associate women's-only member (if they are participating in the primary recruitment process). Alumnae advisors may attend meetings of the committee and shall have a voice but no vote. This committee shall review and develop membership recruitment rules and submit them for discussion and approval to the Panhellenic Council before the end of the academic term prior to the primary membership recruitment period. After each primary membership recruitment period, the chair of this committee shall present a full report, including recommendations, to the Panhellenic Council based on an analysis of the recruitment statistics and recruitment evaluations from all participants in recruitment (e.g., new members, recruitment counselors, executive board officers, chapter officers. potential new members who withdrew, each member organization and chapter advisor, etc.).

#### Article IX. Finances

#### Section 1. Fiscal Year

The fiscal year of the Carnegie Mellon University College Panhellenic Association shall be from July 1 to June 30 inclusive.

## Section 2. Contracts

Dual signatures of either the President or Vice President of Operations, and the Panhellenic advisor, shall be required to bind the Carnegie Mellon University College Panhellenic Association on any contract, after thorough review from the University Contracts Office.

### Section 3. Checks

All checks and electronic payments issued on behalf of the Carnegie Mellon University College Panhellenic Association shall bear dual signatures. The following shall be authorized to be one of the two required signatures: either the President or Vice President of Operations, and the Panhellenic advisor

### Section 4. Payments

All payments due to the Carnegie Mellon University College Panhellenic Association shall be received by the Vice President of Operations, who shall record them. Checks for payments shall be made payable to the Carnegie Mellon University College Panhellenic Association.

# Article X. Extension

### Section 1. Extension

Extension is the process of adding an NPC women's-only sorority.

The Carnegie Mellon University College Panhellenic Association shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the NPC Manual of Information.

### Section 2. Voting rights

Only regular members of the Panhellenic Council shall vote on extension matters.

#### Article XI. Violation Resolution

#### Section 1. Violation

Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules, membership recruitment regulations, or any of the governing documents of the Carnegie Mellon University College Panhellenic Association shall be considered a violation.

# Section 2. Informal resolution

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

# Section 3. Peer accountability procedure

The Carnegie Mellon University College Panhellenic Association shall follow all NPC Unanimous Agreements and NPC guidelines for the peer accountability process.

# Article XII. Hazing

NPC supports all efforts to eliminate hazing and each NPC member organization has its own set of policies condemning hazing.

### Article XIII. Inclusion Statement

Carnegie Mellon University College Panhellenic Association does not categorically deny membership to an individual, based on race, color, religion, sex\*, national origin, age, disability, marital status, military or veteran status or political affiliation.

\*Pursuant to 20 U.S.C. 1681(a)(6)(A), social fraternities and sororities may limit membership on the basis of sex.

# Article XIV. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Carnegie Mellon University College Panhellenic Association when applicable and when they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the Carnegie Mellon University College Panhellenic Association may adopt.

# Article XV. Amendment of Bylaws

These bylaws may be amended at any regular or special meeting of the Carnegie Mellon University Panhellenic Council by a two-thirds vote, provided the proposed amendment has been announced and submitted in writing at the previous regular meeting, allowing an opportunity for chapter input.

# Article XVI. Dissolution

This College Panhellenic Association shall be dissolved when only one regular member exists at Carnegie Mellon University. In the event of the dissolution, none of the assets of the Association shall be distributed to any members of the Association, but after payment of all debts, its assets shall be given to NPC unless otherwise required by state law.