

The Constitution & Bylaws of the Multicultural Greek Council at Carnegie Mellon University

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ARTICLE I – PURPOSE

The purpose of the Multicultural Greek Council (MGC) at Carnegie Mellon University is to provide member organizations with formal recognition and representation to the university administration and student body, and with a forum for Council members. The MGC is to function as a supportive and legislative body for member organizations and represent their shared interests by:

- A. Fostering unity within the Greek community.
- B. Promoting cultural awareness on campus.
- C. Encouraging scholastic achievement among its members.
- D. Ensuring adequate cooperation and harmony among member organizations.

ARTICLE II – DUTIES AND SCOPE OF AUTHORITY

Section 1. Duties

- A. To regulate all MGC related matters.
- B. To administer and enforce the Constitution and Bylaws.
- C. To enact and amend Bylaws.

Section 2. The scope of authority of the MGC at Carnegie Mellon University is derived through recognition by the Office of Greek Life, a Division of Student Affairs.

ARTICLE III – MEMBERSHIP

Section 1. There shall be four (4) statuses of membership: Interest Group, Associate, Dormant, and Active membership.

- A. Interest Group and Associate membership organizations have met the guidelines as stated in the Expansion Policy for eligibility for their respective membership, and have obtained recognition by the MGC and the Greek Life Office. However, members of the Interest Group, Dormant, and Associate organizations may not hold Executive Board positions or vote.
- B. Active membership implies an organization has been recognized according to the Expansion Policy for eligibility of Active membership, and has recognition by the MGC and the Greek Life Office. Active status for member organizations implies that there are

active members in the member organization. If all active members graduate from the University, then the chapter will be considered Dormant.

C. Refer to ARTICLE XII for more detailed information about each status of membership.

Section 2. Each affiliate organization shall be entitled two (2) delegates. Each pair of delegates receive one vote on behalf of their chapter.

A. Delegates shall be:

- a. Established at the beginning of each semester.
- b. Present at all meetings. Both delegates must attend.
- c. Responsible for voting on behalf of their organizations and for providing the Council with Chapter updates.
- d. Given enough time to prepare a vote with prior Chapter consultation.
- e. Knowledgeable of the Bylaws, Constitution, and Risk Management Policies.
- f. An active member in good standing from their respective MGC organization.

B. The delegates must be the same individuals throughout the entire semester. If the delegate needs to send a replacement, it should be sent in writing form to the MGC President and VP of Finance & Administration at least 24 hours prior to the meeting.

Section 3. To maintain the status of an Active/Associate/Interest Group member and remain in good standing with MGC, an organization must:

- A. Be culturally-based. However, it may not enact membership limitations based on color, creed, race, origin, nationality, religion, sexual orientation or disability.
- B. Adhere to the MGC Constitution and Bylaws as well as all local, state, federal policies and the policies of the Carnegie Mellon University Student Handbook.
- C. Maintain at least a two-point-five (2.5) cumulative GPA amongst its active members and be in good standing financially with the university and with the MGC. If the average GPA falls below a 2.5 for one semester, the chapter/interest group will be put on Academic Probation.
- D. Submit active rosters to the VP of Finance and Administration and the SLICE office when requested.
- E. Submit new member rosters to the SLICE office when requested.
- F. Submit new member count to the VP of Finance and Administration when requested (for the purpose of dues calculations).

ARTICLE IV – EXECUTIVE BOARD STRUCTURE AND OFFICERS

There shall be an Executive Board composed of five (5) elected officers selected from the organizations of the Council members: President, Vice President of Standards, Vice President of External Affairs, Vice President of Membership Development, and Vice President of Finance & Administration.

Section 1. The Officers of MGC shall have the following qualifications:

- A. In good standing with their respective Active organization and the University. If candidates have a past judicial record they should be able to talk about the experiences and show growth from the situation at hand.
- B. President, Vice President of Standards, Vice President of Membership Development must be a member in an Active Member Chapter for at least two (2) semesters. All other Officers must be a member in an Active Member Chapter for at least one (1) semester. Exceptions will be made under extenuating circumstances.
- C. Have a minimum of a two-point-five (2.5) cumulative QPA.
- D. Must submit an application and meet with an outgoing member of the MGC executive board or the MGC advisor.
- E. To run for MGC President the candidate must meet the additional following criteria.
 - a. The candidate must have a minimum of one year experience as a delegate or Executive Board Member of the MGC. Exceptions will be made under extenuating circumstances.

Section 2. Officers shall serve from the beginning of November one year to the beginning of November of the following year with a transition period from November to December for the training of incoming Officers.

Section 3. Responsibilities of Officers

- A. President:
 - a. Presides over all meetings and enforce the bylaws and constitutions, regulations and policies of MGC.
 - b. Represents the MGC in the campus community as the official spokesperson of the council to IFC, PHC, and Carnegie Mellon University Administration.
 - c. Declares results of all MGC voting.
 - d. Signs all contracts pertaining to MGC.
 - e. Reviews and approves all payments and purchases requested by the VP of Administration & Finance.
 - f. Corresponds with each MGC member organization and its presidents.
 - g. Meets weekly with the MGC advisor.
 - h. Meet as necessary with IFC and PHC presidents.
 - i. Performs all other duties pertaining to the office as necessary.
 - j. Shall transition his/her successor as well as the incoming delegates.
- B. Vice President of Standards
 - a. Will temporarily assume the President's role if the President resigns or is impeached until an appropriate replacement is elected.
 - b. Shall maintain a working knowledge of the Bylaws and Constitution.
 - c. Shall facilitate/oversee all MGC votes.
 - d. Shall serve as a parliamentarian during meetings.
 - e. Shall annually review the MGC Bylaws and Constitution and bring any necessary changes/updates to the attention of the Executive Board.
 - f. Shall serve as the Presiding Officer during judicial hearings.

- g. Will meet with the MGC Advisor as necessary.
- h. Shall transition his/her successor

C. Vice President External

- a. Shall represent the MGC as the main point of contact for the member organizations and departments within Carnegie Mellon University.
- b. Shall network with the IFC and PHC and general campus community.
- c. Oversees all events that have collaborative efforts with the larger Fraternity & Sorority Community, such as Greek Awards.
- d. Shall assist the President, and VP of Administration & Finance with the public relations and representing the MGC.
- e. Will meet with the MGC Advisor as necessary.
- f. Shall transition his/her successor.

D. Vice President of Membership Development

- a. Shall be responsible for the planning and oversight of MGC community events such as New Member Convocation, and any cultural event partnerships
- b. Will work with the MGC member organization to determine what programs should be held over the course of the year.
- c. Will work with the MGC member organizations to review and discuss membership recruitment rules prior to each semester.
- d. Shall be responsible for confirming all recruitment schedules and ensuring the communication of all MGC and MGC member organization recruitment events to active members and potential members.
- e. Shall be responsible for confirming there are no overlaps with recruitment themes and schedules.
- f. Will work to publicize and market MGC recruitment and events.
- g. Shall meet with the MGC advisor as necessary.
- h. Shall transition his/her successor

E. Vice President of Administration and Finance

- a. Shall be responsible for the preparation of the next semester's budget no later than the fourth to last meeting of each semester and the distribution of a copy to each MGC member organizations upon council approval.
- b. Shall keep accurate records of all financial transactions associated with the MGC.
- c. Shall assess semester dues at the first meeting of every semester and be responsible for collecting payment.
- d. Shall enforce and collect all fines.
- e. Shall keep accounts, deposit the organization's funds and make expenditures in a manner approved by the Greek Life Office.
- f. Shall meet with the MGC advisor as necessary.
- g. Shall take attendance at each MGC meeting.
- h. Shall plan the agenda for MGC meetings.
- i. Shall compile and distribute the meetings agendas to each attendee.

- j. Shall take notes and record information provided by all executive board members and member organizations
- k. Shall keep a calendar of events held by the MGC.
- l. Will book all rooms for the MGC Executive Board and General Body Meetings.
- m. Will keep an up-to-date file of all of the MGC member chapter rosters to use for attendance at MGC events.
- n. Shall be responsible for managing any social media accounts.
- o. Shall transition his/her successor.

Section 4. Election Procedures

- A. Elections will run as follows:
 - a. All candidates must prepare a speech for each position.
 - b. A question & answer session will follow each speech.
 - c. The voting body will discuss the candidate after he or she leaves the room. Refer to Article V for voting body constituents.
 - d. Voting
 - i. The current MGC general body (delegates and Executive Council) and chapter presidents will listen to each speech and vote for the new officer.
 - ii. The winning candidate must receive more than fifty percent (50%) of the votes to win; if necessary, run-offs will be held to attain this.
- B. Re-elections
 - a. Should a member of the executive board step down, a re-election shall occur.
 - b. The president shall send out the election application and allow all members in good standing one week to complete the application.
 - c. The election of the office shall occur two weeks after the open position is announced.
 - d. In extenuating circumstances, the president may advance the timeline of elections.
 - e. In the case that a current executive board member wins a re-election, his/her previous position will be treated as a vacancy.

Section 5. Vacancies and Impeachment: All vacant offices shall be appointed by the Multicultural Greek Council President with approval of the Executive Officers. An announcement will be made at a general meeting of the vacancy. Qualified applicants will have one week to turn in an application.

- A. Removal from Office: All elected officers may be subject to impeachment consistent with violation of any Article of the MGC's Constitution and Bylaws.
- B. Procedure: Any Active Member organization(s) or Executive Officer may bring an Officer of the MGC up for impeachment with due cause. The alleged violations must be presented in writing and appear with the sponsoring organization(s) or Executive Officer on the established agenda. The remaining Executive Board would vote for the removal of the officer with a majority vote.
- C. Any officer with three (3) total unexcused absences in any given semester may be subject to removal from office.

- a. Notification of absence must be submitted in writing to the President/VP of Finance & Administration twenty-four (24) hours prior to the meeting or event.

ARTICLE V – VOTING

- A. Each chapter and executive board member, excluding the MGC President, will be allotted one (1) vote in all voting matters...
- B. Quorum for all votes (with the exception of elections) shall be two-thirds (2/3) of the voting constituency. In the event that quorum is not met, the voting matter shall be tabled until a time in which quorum can be met.

ARTICLE VI – FINANCE

Section 1. Financial Operations

- A. FISCAL YEAR. The fiscal year of the Carnegie Mellon University MGC shall be from July 1 to June 30 inclusive.
- B. CONTRACTS. The signature of the approval of the President, VP of Administration & Finance, and the MGC Advisor shall be required to bind the Carnegie Mellon University MGC.
- C. EXPENSES. All expenses issued on behalf of the Carnegie Mellon University MGC shall be approved by the President, VP of Administration & Finance, and the MGC Advisor.
- D. PAYMENT. All payments due to the Carnegie Mellon University MGC shall be forwarded to the VP of Administration & Finance, who shall record them and provide receipts to the payee.
 - a. Checks shall be payable to Carnegie Mellon University.
 - b. The MGC will impose a \$25.00 charge on all bounced checks.
- E. AUDITING. The VP of Administration & Finance will inform the MGC general body bi-weekly of the account balance and any credits or debits that have been made to the account.

Section 2. Membership dues will be fifteen dollars (\$15) per active and associate member as stated on chapter rosters, billed the third week of each semester by the MGC VP of Finance and Administration. Late fees for dues are five dollars (\$5) per week after the deadline.

Chapters will be billed for their new members after the new members cross. New member dues will also be \$15 per new member.

Section 3. Fines

- A. Member organizations will be fined \$5 if they are more than 5 minutes late to a meeting without a pre-approved excuse by the President or VP of Administration & Finance.

- B. Member organizations will be fined \$10 for each regular meeting that they do not have both delegates, or a substitute, present.
 - C. Member organizations may send a substitute without incurring fines if delegates absences are approved by President or VP of Administration & Finance at least 24 hours before meeting.
 - D. Member organizations will be charged \$10 per unexcused member for activities or programs that are deemed mandatory
 - E. Failure to pay a fine within 2 weeks of being notified will result in a loss of voting privileges until the fine is paid. Member organizations will be charged an additional \$10 for every general body meeting their fine is not paid.
 - F. Notification of fines will be conveyed by the Vice President of Finance and Administration to relevant Chapter delegates.
- If the payment due date cannot be met, requests for a grace period should be made to the VP of Administration & Finance no later than 48 hours prior to the due date.

Section 4. Treasury

- A. The MGC operating account must maintain a minimum account balance of three hundred dollars (\$300) at all times. At the time in which the treasury is being transferred from the outgoing executive board to the incoming executive board, there must be a minimum account balance of five hundred dollars (\$500) that is immediately available for use at the beginning of the Spring semester.
- B. The VP of Finance and Administration will prepare the following semester's budget no later than the fourth to last meeting of each semester. The budget must be approved by all members of the MGC and then sent out to member organizations. Member organizations must approve the budget with a 2/3 majority.

ARTICLE VII – COUNCIL PROGRAMMING

- A. The MGC will make cultural awareness for its members and other members of the Carnegie Mellon University community a priority.
- B. The MGC shall work to bring in speakers, programs, and workshops that meet the developmental needs of its members.
- C. Member organizations will be required to send 50% of their active chapter to attend activities of programs voted by the MGC as mandatory.

ARTICLE VIII: MULTICULTURAL GREEK ADVISOR

- A. The MGC Advisor shall be appointed by the University administration.
- B. The Advisor shall serve in an advisory capacity to the Carnegie Mellon University MGC.

ARTICLE IX – JUDICIAL PROCEDURES

In the event that a chapter fails to meet one or more of the council policies outlined above, or violates any University policy, a judicial board shall hear and assess the case to provide an appropriate course of action.

- A. Judicial Board Structure
 - a. The Judicial Board will consist of the following representatives:

- i. President of alpha Kappa Delta Phi Sorority
 - ii. President of Kappa Phi Lambda Sorority
 - iii. President of Lambda Phi Epsilon Fraternity
 - b. The MGC VP of Standards shall moderate all hearings as the Presiding Officer.
 - c. The Presiding Officer will not have a vote in the hearing, but will be responsible for organizing the hearing, contacting participants, conducting the hearing in a fair, orderly fashion consistent with stated procedures, and performing any and all necessary follow-up procedures once a decision has been rendered.
- B. Conflicts of Interest
- a. The Presiding Officer shall not serve on the same chapter as the Respondent. The officer is otherwise responsible for appointing a substitute within the council.
- C. Filing of Complaints
- a. Any individual or group may file a complaint against a member chapter, specifying in writing the particular alleged acts of the accused within 30 days of the infraction. This must be done by submitting an MGC Judicial Complaint Form to the MGC Vice President of Standards. The MGC Vice President of Standards and MGC Advisor shall promptly review and investigate the allegation. Upon determination that an allegation contains information sufficient to warrant further adjudication, the MGC Vice President of Standards may charge a member chapter with a violation.
 - b. MGC Vice President of Standards must determine whether the allegation will be resolved through an Informal Resolution Hearing or Judicial Board Hearing.
- D. Notification of Charges
- a. Once the MGC Vice President of Standards has determined the filed complaint has merit, the member chapter and its inter/national organization is to be provided written notification of the charges at least two weeks in advance of the hearing using the MGC Notice of Infraction Form. This written notification shall include the following:
 - i. Date, time and location of their hearing;
 - ii. Description of the alleged violation; and
 - iii. Due process rights.
- E. Informal Resolution Hearing
- a. MGC Vice President of Standards must reach out to the President of the accused chapter to schedule an Informal Resolution hearing within one week.
 - b. The hearing will consist of the MGC Vice President of Standards, the MGC advisor, and president of the Respondent chapter.
 - c. Failure to schedule a meeting results in an Informal Resolution Hearing without the accused chapter's participation.
 - d. MGC Vice President of Standards will not have a vote in the hearing, but will be responsible for organizing the hearing, contacting participants, conducting the hearing in a fair, orderly fashion consistent with stated procedures, and

performing any and all necessary follow- up procedures once a decision has been rendered. The Presiding Officer has the ability to remove any individual from the hearing at any time for inappropriate behavior or failure to follow instructions.

F. Judicial Board Hearing

- a. In the event mediation is not successful or the accused MGC Member Chapter chooses to proceed directly, a judicial board hearing shall be held.

G. Outcomes

- a. For violation of any sections of the Constitution, the following penalties are applicable according to the severity of the violation. Penalties are assigned at the purview of the MGC Vice President of Standards and the MGC Advisor.
 - i. A monetary fine
 - ii. Educational trainings, workshops, and/or one-on-one meetings with center staff
 - iii. Community service
 - iv. Voting rights revoked for a specific period of time
 - v. Suspension for a specific period of time
 - vi. Suspension for an indefinite period of time of time
 - vii. Any combination of the above
- b. In extreme circumstances, the MGC Executive Board may work with the MGC Advisor to assign a penalty not mentioned above.

H. Notification of Outcomes

- a. The MGC Vice President of Standards shall communicate in writing to the charged member chapter, its inter/national organization, and its chapter advisor, as well as the MGC General Body and any relevant campus administrators, the alleged violation, the findings of the hearing, and any sanction(s) imposed within two (2) business days of any Informal Resolution Hearing or Formal Judicial Hearing.

I. Appeals

- a. The MGC Judicial Board's decision is subject to appeal by a member chapter within one (1) week of receiving written notification of the decision. Appeals shall be made in writing to the MGC Vice President of Standards and shall be made solely on the following grounds or be dismissed:
 - i. Error in the charge and/or Judicial Board Hearing process that materially affected the outcome.
 - ii. The severity of the sanction did not match the severity of the violation.
 - iii. New information that could not have been discovered prior to the MGC Judicial Board Hearing through the exercise of reasonable diligence.
- b. Sanctions imposed through the Judicial Process shall stand until an appeal is heard.

ARTICLE X – RISK MANAGEMENT

The Risk Management Policy of FIPG, Inc. shall apply to all member men's and women's fraternity entities and all levels of fraternity membership. The policy specifically addresses the issue of alcohol and social events as follows:

- A. FIPG Policy on Alcohol and Drugs
- B. The possession, sale, and use or consumption of alcoholic beverages, while on chapter premises or during a fraternity event, in any situation sponsored or endorsed by the chapter, or at any event an observer would associate with the fraternity, must be in compliance with all applicable laws of the state, province, county, city and institution of higher education, and must comply with either the BYOB or Third Party Vendor Guidelines.
- C. No alcoholic beverages may be purchased through chapter funds nor may the purchase or sale for members or guests be undertaken or coordinated by any member in the name of, or on behalf of the chapter. The purchase or use of a bulk quantity or common sources of such alcoholic beverages, e.g. kegs or cases, is prohibited.
- D. Open parties, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, where alcohol is present, shall be forbidden.
- E. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (i.e., those under legal "drinking age").
- F. The possession, sale or use of any illegal drugs or controlled substances while on chapter premises or during a fraternity event or at any event that an observer would associate with the fraternity, is strictly prohibited.
- G. No chapter may co-sponsor an event with a distributor of alcohol, charitable organization or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold, or otherwise provided to those present.
- H. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups, or organizations.
- I. All recruitment activities associated with any chapter will be DRY rush functions.
- J. No member shall permit, tolerate, encourage or participate in drinking games.
- K. No alcohol shall be present at any pledge/associate/new member program activity or ritual of the chapter.
- L. For MGC rules and regulations regarding Alcohol, Drugs, Hazing, etc. please refer to the MGC Risk Management Policy Document.

ARTICLE XI – AMENDMENTS

Proposal of Amendments: Amendments to this Constitution shall only be proposed by Active Membership Chapters through their representatives or the MGC Executive Board.

The Constitution may be amended as follows: Proposed Amendments to the Constitution shall be submitted to the Executive Board one (1) week before the meeting at which they shall be presented. The Executive Board, through the VP Finance & Administration, shall circulate the proposed amendment to all voting representatives at the meeting.

- A. The proposed amendment will be voted upon at the following general meeting.
- B. The Executive Board will only make recommendations (no alterations) to the proposed amendment. Proposed Amendments to the Constitution shall be considered adopted by 50% majority vote by the voting body of the Council.
- C. The MGC Executive Board has the right to change punctuation and grammar of the MGC Bylaws and Constitution without approval from member chapters so long as it does not change the nature of the bylaw.

ARTICLE XII – PROCEDURES FOR EXPANSION

The Multicultural Greek Council is committed to developing fair policies for recognition of inter/national fraternities and sororities as MGC Chapters on this campus. The following procedures outlined herein shall serve as a guide for inter/national organizations interested in establishing MGC membership status. They are set forth by the Carnegie Mellon University Multicultural Greek Council as standard requirements; however, the MGC shall work in accordance with the Expansion policies and procedures of the colonizing inter/national organization. In any extenuating circumstances, refer to Article VI.2, Section 4. The Council will endeavor to provide clear, consistent and timely communication with all parties interested in establishing a Colony recognized as a MGC member at Carnegie Mellon University.

Section 1. General Information

- A. Colonizing Chapters
 - a. The headquarters of a culturally/multicultural based fraternity/sorority may initiate the application process to become recognized as an MGC Chapter at Carnegie Mellon University. This can be done by contacting the Greek Life Office or MGC president.
 - b. Local organizations will not have the ability to petition for membership within MGC.
- B. Re-Colonizing Chapters
 - a. The fraternity/sorority headquarters of a previously MGC-recognized Chapter may initiate the reapplication process to become recognized as an MGC Chapter at Carnegie Mellon University. This can be done by contacting the Greek Life Office or MGC president.
- C. The full application process may not exceed two (2) consecutive academic semesters unless approved by the Greek Life Office and the MGC Executive Board.
- D. Requirements
 - a. Minimum of five (5) members in the Interest Group must be enrolled as Undergraduate students at the Pittsburgh campus of Carnegie Mellon University.
 - b. The members of the Interest Group must hold an average QPA or two-point-five (2.5) or above.
 - c. The inter/national organization must be culturally/multicultural based.
 - d. All interest groups must submit the required materials as dictated below in points e-h:

- e. A letter of support for the group from (Inter)National Headquarters.
- f. A joint plan with the Inter/National organization and interest group showing:
 - i. Membership roster
 - ii. Academic statistics and program
 - iii. Financial responsibility of new members: new member dues, initiation fees, insurance, active member dues
 - iv. Recruitment Plans
- g. The Inter/National Headquarters must submit the required materials as dictated below:
 - i. Verification of General Liability Insurance coverage
 - ii. Risk Management Policy and Educational Program
 - iii. Inter/National Constitution and Bylaws and/or standing policies
 - iv. National Risk Programs
 - v. National/Local Service/Philanthropy programs
 - vi. National Membership non-discrimination statement
 - vii. List of Chapters/Colonies in the designated national region
 - viii. Number of chapters closed in the last five years and list reasons for closing
 - ix. List of alumni members who have committed to serving as an advisor to the group

E. Applications must be approved with a 2/3 vote by the voting body of the Council in order for the application to proceed and thus be recognized as an Interested Group.

Section 2. Interest Group Status in the MGC

- A. The group will be referred to as an Interest Group until granted Associate Member Status. The organization will have Associate Member Status until granted Active Member Status. The organization has at most two(2) semesters to complete each status stage, with exceptions made on a case-by-case basis at the discretion of a majority vote by the MGC Executive Board and Voting Representatives. In the event that requirements are not met within a given semester, it is up to the discretion of the MGC Executive Board to determine the status of the organization.
- B. Interest Groups are not required to pay dues to MGC.
- C. Rights during Interest Group Status
 - a. Right to attend MGC General Meetings.
 - b. Right to have two member delegates.
 - c. Right to attend MGC internal events, at the discretion of a majority vote by the MGC Executive Board and Voting Representatives
 - d. Right to co-sponsor events with MGC Associate and Active Member Status Organizations.
 - e. Right to pursue Active membership in the colonized inter/national organization.
 - f. Right to advertise as an Interest Group within the MGC.
- D. Restrictions during Interest Group Status

- a. Unable to run for MGC Executive Board positions.
- b. Unable to vote.

- c. Requirements for Interest Group Status
- d. Must hold a minimum of two (2) events during the period of Interest Group Status. These events must be approved by the MGC at least two (2) weeks prior to the event and must include:
 - i. One (1) service event
 - ii. One (1) cultural/multicultural event
 - iii. It is encouraged that one (1) event co-sponsored with an MGC Active or Associate Member Organization
- e. Must regularly attend MGC General Meetings.
 - i. An Interest Group representative must attend bi-weekly meetings with the MGC Faculty/Staff Advisor and MGC President (or as needed).

- E. Application for Associate Member Status
 - a. Must submit a form for Associate Member Status containing individual membership information and an Interest Group progress report.
 - b. The Interest Group must organize a presentation to the General MGC membership, outlining completed requirements and plans for upcoming semesters.

- F. Associate Member Status Approval
 - a. The Interest Group shall be granted Associate Member Status into the Multicultural Greek Council upon two-thirds (2/3) vote by the voting body of the Council.
 - b. If declined, MGC will provide an explanation of the reasoning behind this decision.

Section 3. Associate Member Status in the MGC

- A. Rights during Associate Member Status
 - a. Right to attend and participate in MGC general meetings.
 - b. Right to have two member delegates.
 - c. Right to attend MGC internal events .
 - d. Right to co-sponsor events with MGC organizations,
 - e. Right to pursue active membership in the colonized inter/national organization,

- B. Restrictions during Associate Member Status
 - a. Unable to run for Executive Board positions.
 - b. Unable to vote..

- C. Requirements during Associate Member Status
 - a. Must pay semester dues to the Council.

- b. Must maintain contact with all MGC Chapter Presidents and/or Active and Associate Member Status Organizations
- c. Must hold a minimum of two (2) events during period of Associate Member Status, which must include:
 - i. One (1) service/philanthropy event
 - ii. One (1) cultural event
 - iii. It is encouraged that the Associate Member status Organization co-host/sponsor one of these events with another MGC organization
- d. Must regularly attend MGC General Meetings.
- e. An Associate Member Status Representative must attend bi-weekly meetings (or as needed) with the Greek Life Office Advisor, MGC President, and Faculty/Staff Advisor.

D. Application for Active Member Status

- a. An Associate Member Status Organization may not apply for Active Member Status during the same semester that Associate Member Status is granted
- b. All members of the Associate Member Status Organization must be on the roster for their organization, verified by the National organization

Section 4. Obtaining Active Member Status in the MGC

A. Active Member Status Approval

- a. The Associate Member Status Organization shall be granted Active Member Status into the Multicultural Greek Council with all rights and privileges upon final review of requirements by Voting Representatives from each Active Member Status Organization in the MGC.
- b. If the application is declined, MGC will provide a written explanation of the reasoning behind this decision.
- c. Associate Member Status Organizations may only apply once (1) per semester.

Section 5. Extenuating Circumstances

- A. In the case that the policies of the inter/national organization conflict with the policies outlined herein, the inter/national organization must submit a petition explaining any extenuating circumstances. The following must be included in the petition:
 - a. The specific conflicting policies
 - b. A plan of action to resolve each conflicting policy
- B. The petition shall be reviewed by the MGC and Council Advisor, and the organization shall be contacted in a timely manner.

Section 6. Voting Procedures

- A. The Interest Group shall be granted Associate Member Status into the Multicultural Greek Council upon completing all requirements and receiving two-thirds (2/3) vote by the voting body of the Council.
- B. An Associate Member Status Organization shall be granted Active Member Status into the Multicultural Greek Council, with all rights and privileges, upon final review of all requirements and receiving two-thirds (2/3) vote by the voting body of the Council.
- C. If an MGC organization votes “No”, then this organization must provide a verbal explanation for their vote.

ARTICLE XIII: RECRUITMENT POLICIES

- A. All recruitment events and recruitment calendars must be approved by the VP of Membership Development before the event is advertised or held.
 - a. A recruitment event is any event whose primary purpose is to garner interest in joining an MGC recognized organization.
- B. A list of possible themes must be submitted to the VP of Membership Development by the second week prior to the intended recruitment season. A calendar of recruitment events must be submitted one week prior to the intended recruitment season. Upon approval, a chapter may choose to execute upon any of the submitted themes/events. However, no additions can be made to this list once it is submitted.
 - a. In submitting ideas for a theme, the following must be included:
 - i. The name of the theme.
 - ii. A short description of the theme.
 - b. In submitting a list of events, the following must be included:
 - i. The name of the event.
 - ii. A short description of the event.
 - iii. Any collaborating organizations (both MGC and non-MGC).
Collaborations **must** be determined at this stage of the approval process.
- C. Final drafts of recruitment plans and recruitment materials are due to the VP of Membership Development seven (7) days before the first day of classes of the semester of intended recruitment. Upon approval, the chapter may execute upon these plans.
 - a. A chapter should submit:
 - i. The final theme and a short description of the theme.
 - ii. Finalized banner and calendar.
 - iii. A final list of events (with dates) and a short description of each event.