R.A.I.S.E. *Research Administration Information Sharing & Education* – Fall 2017

The R.A.I.S.E. program offers stand-alone training sessions that are open to any interested Carnegie Mellon employee. Session topics vary and are intended to provide information on current 'hot topics' with federal sponsors, specific agency requirements, institutional processes, or organizational best practices. Each session is led by experienced professionals internal to Carnegie Mellon.

Registration for any of the R.A.I.S.E. sessions listed below is available via FocusU. Please feel free to share this information with other CMU research administrators who may have an interest in attending any of the sessions.

For questions, contact Rhonda Kloss at rkloss@andrew.cmu.edu or x8-1015.

Session Descriptions

RA – HUMAN SUBJECTS RESEARCH: THE BASICS AND BEYOND | August 30, 2017   9:00 A.M. – 10:30 A.M.

Location: Jared L. Cohon University Center – McKenna/Peter

Presenters: *Ann Mathias, Assistant Vice Provost for Regulatory Compliance; Teri Reiche, Director of IRB & IACUC, Regulatory Compliance*

This session will provide an overview of the CMU Institutional Review Board focusing on what department administrators and staff should know to support research in their departments.

Cost: $0   **Registration:**   Required via FocusU

RA – GRANT RESEARCH, PUBLISHING, AND COMPLYING WITH FUNDER POLICIES: HOW THE LIBRARY CAN HELP | September 20, 2017 9:00 A.M. – 11:00 A.M.

Location: Jared L. Cohon University Center – Connan

Presenters: *David Scherer, Scholarly Communications and Research Curation Consultant, University Libraries; Ana Van Gulick, Librarian, University Libraries; Ole Villadsen, Librarian, University Libraries; Sarah Young, Librarian, University Libraries*

The University Libraries has numerous services and resources to support the work of research administrators and researchers. This session will cover library support and resources for helping researchers comply with funder policies for data and publication sharing, publish in open access journals, develop data management plans, and share work via the CMU institutional repository. We'll also provide an introduction to Dimensions, a newly acquired database of awarded research funding worldwide.

Cost: $0   **Registration:**   Required via FocusU

RA – MANAGING SPONSORED AWARDS USING EXCEL4APPS | October 18, 2017 9:00 A.M. – 10:30 A.M.

Location: Jared L. Cohon University Center – McKenna/Peter

Presenters: Chris Kamerling, Senior Manager, Financial Systems; Rick Ling, Finance Manager, Tepper School of Business

As research administrators, we are always looking for more efficient ways to monitor the financial data for the sponsored awards. Excel4Apps is somewhat new to Carnegie Mellon and offers some proficient functionality that could help administrators get real-time Oracle data faster and formatted quickly in a way to better analyze project spending. This session will give a brief overview of the functionality and capabilities of the Excel tool as well as some real examples for using it to extract and analyze grant data.

Cost: $0   **Registration:** Required via FocusU

RA – INTRODUCTION TO RECHARGE CENTERS | November 8, 2017 9:00 A.M. – 10:30 A.M.

Location: Jared L. Cohon University Center – Connan

Presenters: Anne Marie Bosnyak, Sr. Director, Cost Analysis & Sponsored Projects Accounting; Bill Stewart, Sr. Cost Accountant, Cost Analysis

This session will introduce the concept of recharge centers. What are they? When are they needed? Government regulations and university policy updates will be provided along with the discussion of the current university set-up process and documentation requirements.

Cost: $0   **Registration:** Required via FocusU

RA – ADMINISTRATIVE FEE & UNDER-RECOVERED OVERHEAD CALCULATION | November 15, 2017 9:00 A.M. – 10:30 A.M.

Location: Jared L. Cohon University Center – McKenna/Peter

Presenters: Rob Kearns, Manager, Office of Sponsored Projects; Rhonda Kloss, Director, Sponsored Projects Accounting

Are you confused by which of these fees is applicable to your sponsored award? If so, you are not alone. This session will provide an overview of the administrative and the under-recovered overhead fees as they pertain to sponsored awards and will include example calculations for each.

Cost: $0   **Registration:** Required via FocusU