One Card Timeline

May

May 4

- **Travel Card only holders:** Survey sent to select card delivery method.

May 8

- **Travel Card only holders:** Deadline to complete survey to select card delivery method.

May 11-15

- New One Cards distributed.
- Your new One Card can be used immediately after activation.

May 13

- For both PCard and Travel Card holders: Your PCard becomes your One Card for all allowable purchases.

May 29 at 5:00 p.m.
Travel Card holders:

- All Travel Cards are closed by Procurement Services.

Travel Card only holders:

- Deadline to activate new One Card.
- Old Travel Cards may be destroyed after activation.

June

June 12 at 5:00 p.m.

- Deadline to verify all Travel Card transactions in Oracle
- Applies to both Travel Card Only and PCard and Travel Card holders

Carnegie Mellon University
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