

Purpose of this Form: To correct accounts on feeder transactions.

Transaction Information

Original Transaction Date: _____ Provide a Data Warehouse report showing the original posted Oracle transaction.

Original Transaction
Description:

Original Charge Information (enter credits as negative amounts)

Ledger where the original transaction was entered: AUS QAR US

GL Amount	Object Code	Funding Source	Function	Activity	Organization	Entity
GM Amount	Project	Task	Award	Expenditure Type (Text)	Organization (Text)	

Correcting Information (enter credits as negative amounts)

The correcting information will be entered in the ledger where the original transaction was entered

GL Amount	Object Code	Funding Source	Function	Activity	Organization	Entity
GM Amount	Project	Task	Award	Expenditure Type (Text)	Organization (Text)	

Justification

Justification:

Initiating Department Information

Organization Name: _____ Phone Number: _____

Prepared By: _____ Email: _____

Signature: _____ Date: _____

Authorization (must be different from the requestor)

Business Manager: _____ Date: _____

Associate Dean: _____ Date: _____

Required for GM Transfers Only

Principal Investigator: _____ Date: _____

Sponsored Projects Accounting: _____ Date: _____

SPA Director/Controller: _____ Date: _____

Submit this form to the [Feeder Owner \[.pdf\]](#).
(Save this form before clicking on the Feeder Owner link above as it will open in this tab.)