Release #91 included a completely redesigned Memos system in S3 that allows users to search through memos, assign tasks and/or notifications, and add comments to memos.

New users are encouraged to reference the S3 QuickStart Guide and the Web Tutorial section for basic “how to” instructions.

Release Highlights

Cross-Cutting

- **Feature Item**: Redesigned the Memo functionality in S3 so that an authorized user can:
  - Search through and sort memos
  - Assign a tasks and/or notifications to one or more colleagues, on a particular memo
  - Add a comment to a memo
  - Use the ‘Who can see this memo?’ tool when adding or reading a memo, to see a list of other S3 users who have access to see that memo
  - Format the text in a memo
  - Copy and paste an image into a memo

Student Accounts Office

- **FFP Feature Item**: Improved the online bank payment process so that a newly added bank account, in either SIO or My Plaid Student (MPS), is now immediately available for making a payment, without any delay. Additionally, payments can now be submitted on weekends and holidays.
- **FFP Feature Item**: Created Real-time Processing which will allow Student Accounts Office staff to process payments quickly in time-sensitive situations.
- **FFP Feature Item**: Implemented several transaction processing modifications that increase both flexibility and security.

Coming in the Next Six Months...

- The first phase of the new My Community for students and S3 users

Contact Information

Lisa Krieg, Director of Enrollment Services – 412.268.5399, krieg@andrew.cmu.edu
Chris Nolin, Director of Enrollment Systems – 412.268.5777, cnolin@andrew.cmu.edu