# Carnegie Mellon University

STUDENT SERVICES SUITE – SUMMARY OF RELEASE #33

August 22, 2014

Release #33 introduced new functionality for the Office of Undergraduate Admission and academic department users.

New users are encouraged to reference the <u>S3 QuickStart Guide</u> and the <u>Web Tutorial</u> section for basic "how to" instructions.

#### **Release Highlights**

- Registrar
  - Unofficial Academic Records Generation ("Whiteprints")
    - Instantly produces unofficial academic records for a single student or group of students
    - Find students by User ID or various criteria (i.e. College, Department, etc.)
- Admission
  - o Convert to Applicant: Allows select inquirers to be manually converted to an applicant
  - Outgoing Date Mailed Maintenance
  - o Zip Code Maintenance

### Additional improvements:

- ✓ Changed Faculty Information page to only show an instructor's confirmed courses
- ✓ Added links for the Missing/Change of Grade forms to the Faculty Information page

## **Related Functionality Not Yet Released**

Admission: Incoming Documents Posting, Event Roster, and Decision Letters Display Control

### Coming in the Next Six Months...

 Continued development and screen enhancements for the Registrar's Office, Student Accounts Office, and the Office of Undergraduate Admission

**Contact Information** 

Darleen LaBarbera, Director of Campus Affairs Systems – 412.268.8137, dl2b@andrew.cmu.edu