

Carnegie Mellon

Office of the General Counsel
Environmental Health and

FIRESAFETY INSPECTION FORM FOR RESIDENCE BUILDINGS

NAME AND ADDRESS OF BUILDING OR ORGANIZATION: _____

INSPECTED BY: _____ DATE _____ PAGE _____ OF _____

SECTION I: HOUSEKEEPING

- a) Are premises clean and free of loose trash and debris? Are trash accumulations removed daily? Yes ___ No ___
- b) Are kitchen areas clean and free of greasy residue? Yes ___ No ___
- c) Are premises free of animals (pets) ? If not, include: Yes ___ No ___
Owner's name _____ Type of animal _____

SECTION II: STORAGE

- a) Is building free of stored combustible/flammable liquids? Yes ___ No ___
- b) If not, are quantities small, in closed containers, and kept away from all potential ignition sources? Yes ___ No ___
- c) Is building free of excessive solid combustible storage? Yes ___ No ___
- d) Are stairways or stairway closets free of stored combustibles? Yes ___ No ___

SECTION III: FIRE PROTECTION EQUIPMENT

- a) Is adequate portable fire extinguisher protection provided, and are all extinguishers in useable condition, of the proper size and supplying the type of agent that may be needed? Yes ___ No ___
- b) If fire sprinklers are provided, are control valves open? Yes ___ No ___
If yes, check to indicate condition: LOCKED ___ SEALED ___ NEITHER ___ TAMPER SWITCHED ___
- c) Do sprinkler heads and lines appear undamaged, unimpaired, and have a minimum clearance of 18" retained between the tops of stored materials and the bottoms of sprinkler heads? Yes ___ No ___
- d) If a kitchen range hood fire suppression system is provided, does it appear to be properly armed, and do nozzles, piping, and other components appear to be intact? Yes ___ No ___
- e) If fire hose is provided, is it properly racked and coupled, free of water, and equipped with an adjustable spray nozzle? Yes ___ No ___
- f) Do all fire alarm system components, i.e., control panel, annunciator, manual stations, signalling devices, detectors, etc. appear to be fully operational? Yes ___ No ___

SECTION IV: EXIT MAINTENANCE

- a) Are sufficient lighted exit signs provided to indicate exit locations, and are they undamaged and in working condition? Yes ___ No ___
- b) Are corridors, stairways, interior fire doors, and exit doors free of obstructions? Yes ___ No ___
- c) Are all fire doors, except those equipped with smoke-closing or alarm releasing hold open devices, kept completely closed? Yes ___ No ___
- d) Is panic hardware provided where required, and is it all in good working condition? Yes ___ No ___

SECTION V: OTHER SAFETY RELATED ITEMS

- a) Are non-slip floor surfaces provided in kitchen areas, or are floors kept absolutely grease free? Yes ___ No ___
- b) Does electrical service appear safe, without evidence of exposed or improper wiring arrangements, and are panel boxes and cutoff switches accessible in case of emergency? Yes ___ No ___
- c) Does natural gas service appear safe, with no evidence of damaged connections, and are shutoff valves and meters accessible in case of emergency? Yes ___ No ___
- d) Does the building and immediate surrounding area appear to be free of any material, condition, or practice that may present a hazard to life or property? Is egress to a sidewalk or a public way unencumbered? Yes ___ No ___

Refer to the reverse (or following page) of this report for COMMENTS and/or DESCRIPTIONS of items checked NO above.

