

LABORATORY FIRES

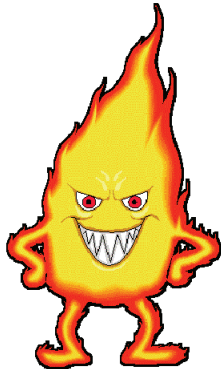
Small Fires

Large Fires

- **Keep** the exit at your back
 - **Use** the nearest fire extinguisher
 - **Pull** the pin to break the seal
 - **Aim** at the base of the fire
 - **Squeeze** handles grips or trigger
 - **Sweep** the fire, spraying side to side at the base of the flames
 - **Ventilate** the area after the fire is completely extinguished
 - **Contact Safety and Security** 4454-8434
- **Activate** the nearest fire alarm pull station and alert others
 - **Assist** others in danger
 - **Evacuate** the area, use stairs and close doors behind you
emergency exit door is just outside the lab across, the lab door
 - **Move** away from the building exterior and assemble with floor marshal
 - **Contact Safety and Security** 4454-8434 and HSSE 4454-0999 and report location, injuries and other hazards
 - **Inform** emergency responders of any hazards, injuries, or locations or persons remaining inside
 - **Remain** outside the building until cleared for reentry

Wise Words...

Familiarize yourself with locations of exits, extinguishers and fire alarm pull stations.



Accident Reporting

If you have received a cut, a burn, or an exposure to a hazardous material, please REPORT IT. Let a faculty member and the Director of Safety and Security know. The contact information is:

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|---|----------------------------|----------------------------|
| Stephen McCarty Director of Safety and Security | Office 4454 8434 | Mobile 6682 4109 |
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Reasons to report:

1. Accident investigation of a minor injury can help to uncover and correct a problem. Left unreported, it could happen again to someone else.
2. An injury may not require treatment now, but it could become a problem at a later time.
3. The Director of Safety and Security will investigate and determine what can be done to prevent a recurrence.
4. Accident reports should be submitted to the Director of Human Resources:

| | |
|---|----------------------------|
| Lisa Ciletti Director of Human Resources and Operations | Office 4454 8430 |
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Have your faculty member submit a Supervisor's Injury/Illness Report.
http://www.cmu.edu/hr/benefits/benefit_programs/forms/WCforms.pdf

A copy of the report will go to Safety and Security. You may be contacted if there are additional information needed to complete the investigation.