Floor Marshal
Five Core Responsibilities

#1 Know your building, have a plan
EVERY campus building has a Fire & Emergency Action Plan
- What is the emergency?
- Don your vest
- Grab personal belongings
- Find the closest SAFE exit

#2 Be aware of your surroundings
- Direct others toward a SAFE exit
- Close doors as you exit

#3 Take charge!
- Assist those who need help
- Make note of those sheltering in place
- Continue to direct others
- Inform First Responders of those sheltering in place
- YOUR personal safety comes first!

#4 Assist others
- Once you are out, STAY OUT!
- Meet at the assembly point
- Do not allow re-entry until all-clear
- Update building occupants as information is received

#5 Maintain Control
- Review:
  - What went well
  - Areas for improvement

After the incident

Questions?
Contact: safety@andrew.cmu.edu