



Carnegie Mellon University

Environmental Health & Safety

FIRE | LAB | WORK

Monthly Fire Extinguisher Inspection

On a monthly basis, all fire extinguishers in your area should be checked to ensure they are in proper working condition. If any of the categories below are marked as "fail", send an email to fixit@andrew.cmu.edu to have the issue corrected.

Observation	Pass/Fail
The fire extinguisher is present and all associated parts are intact. <i>This includes the pull pin, tamper/safety seal, pressure gauge and the discharge hose.</i>	
The fire extinguisher is not visibly damaged and contains no dents or rust.	
The fire extinguisher has been inspected by a third-party professional within the last year. <i>Observe date on the provided inspection tag.</i>	
The data plate/label on the front of the fire extinguisher is present and legible.	
The needle on the pressure gauge is in the green section. <i>Remember, carbon dioxide fire extinguishers are not equipped with a gauge.</i>	
The fire extinguisher is mounted on a bracket or inside a cabinet.	
The fire extinguisher is visible and accessible. <i>All fire extinguishers must have 3 feet of clearance in all directions.</i>	
The fire extinguisher is classified for use on the types of hazards (classes of fire) found in the area. <i>Refer to the CMU Fire Extinguisher Guide for additional assistance.</i>	