

# Carnegie Mellon University

## Office of the Vice Provost for Education

### Summer Research Employer Verification Form

#### UNDERGRADUATES ONLY

**Research Employers:** This form is to verify that the student named below will be completing **unpaid research** with your organization or lab for **Summer**. This also acknowledges that the research will be educational in nature and will be supervised throughout its duration. The research will complement the student's studies at Carnegie Mellon in a related major or minor.

This form must be completed before the student begins his/her research! In order to be registered for Summer, please return this completed form to Korryn Mozisek via email ([kmozisek@andrew.cmu.edu](mailto:kmozisek@andrew.cmu.edu)) *before* the start of Summer One. If you have any questions, please reach out via the email above. Thank you.

Name of Carnegie Mellon Student: \_\_\_\_\_

Student's Email address: \_\_\_\_\_

Is the student working for an EXTERNAL organization or an INTERNAL CMU faculty member (*mark one*)?

External organization \_\_\_\_\_ Internal CMU faculty member \_\_\_\_\_

Research Supervisor's Name, Title, and Organization: \_\_\_\_\_

Research Supervisor's Phone: (     ) \_\_\_\_\_ Email: \_\_\_\_\_

Department: \_\_\_\_\_

Work Address: \_\_\_\_\_

Briefly describe the student's duties in relation to the research project: \_\_\_\_\_

Length of Research: Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Hours per week \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

*Oversight provided by the Office of the Vice Provost for Education.*

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