

Carnegie Mellon University

Office of the Vice Provost for Education

Summer Directed Study Student Verification Form

Students: This form is to verify agreement by you, the student, to the conditions governing your Summer research/independent study. This form *must be completed before you begin your research/project/independent study*. In order for you to be registered for Summer, please return this completed form to Korryn Mozisek, Director of Integrative Learning, via email at: kmozisek@andrew.cmu.edu before the start of Summer 1. If you have any questions, please reach out using the email above. Thank you.

As a reminder, 15 hours of research/study/assessment is required for each unit awarded. You will be expected to negotiate with your faculty supervisor on a schedule and key assessments for the course.

By initialing in each box and signing below, I acknowledge that:

- _____ The research must be unpaid;
- _____ I am a currently enrolled student who is not graduating in this Spring;
- _____ The Faculty Research Sponsor (herein referred to as faculty supervisor) must complete a directed study verification form. It must be returned to the attention of the Korryn Mozisek via email BEFORE the research/independent study begins;
- _____ Registration for the summer directed study course (99-405A) is required. After **both research verification forms** are received from student and faculty supervisor, Korryn Mozisek, will determine if my proposed research/independent study is eligible. If it is approved, the Research Coordinator will then register me for 99-405 (students cannot register themselves);
- _____ **I will be charged for each unit enrolled in and will not receive any tuition waivers for my participation in this course. I will be charged the per unit rate according to the Registrar's Office.**
- _____ Content design and student evaluation will occur by the faculty supervisor who Korryn Mozisek will consult for final grade;
- _____ I am required to write and submit a paper illustrating the educational value of my experience via Canvas BEFORE the last day of summer classes;
- _____ Failure to turn in a satisfactory paper will result in receiving a No Pass grade for the course;
- _____ Korryn Mozisek will contact my faculty supervisor to receive feedback on my individual grade. The faculty supervisor must also complete an exit verification form to verify the research/independent study was completed satisfactorily.

99-405 is a variable unit course option ranging from 3-12 units. Please specify the number of units that you want to enroll in for 99-405: _____

Please provide a brief explanation of the research/independent study you will be performing for 99-405.

Please provide a brief explanation as to how the duties you will be performing with the research project relates to your academic and professional goals.

Student Name: _____ Andrew ID: _____

Student Signature: _____ Date: _____

Student Address: _____
