# Emergency Action Plan

## Active Shooter

- **If you are in the proximity of the shooter:**
  - GET OUT immediately and run away from the gunman or from sounds of gunfire.
  - HIDE in an area out of the shooter's view. Close, lock and block entry to your hiding place, turn off lights and silence your cell phone or any other devices.
  - FIGHT as a last resort and only if you are in imminent danger. Attempt to incapacitate the shooter. Act with physical aggression.

- **If you are not in the proximity: Shelter in Place**
  - CMU Police will determine if evacuation is necessary.
  - If evacuated, do not reenter the area until instructed to do so.

## Bomb Threat

- Activate the fire alarm and evacuate the building.
- If smoke is encountered while evacuating, stay close to the floor where air is cooler and smoke free.
- Feel the door with the back of your hand before opening it. If the door is cool, open it slowly. If the door is hot, or if smoke is detected on the other side, do not open. Seek another way out.
- If you are unable to exit, seek shelter in a safe place, call CMU Police at 412-268-2323 and/or yell for help.
- Attempt to make yourself visible to responding authorities.

## Fire

- Move to a safe location.
- Do not walk through floodwater — it may be contaminated or contain a live electrical current.
- Do not drive a vehicle through floodwater.

## Flooding

- Evacuate the area and activate the building fire alarm.
- Call CMU Police at 412-268-2323. If off the Pittsburgh campus, call 911.
- If the material spills on you, remove your clothing and use a safety shower or drench hose.

## Hazardous Materials

- Call CMU Police at 412-268-2323 or blue emergency beacon. If off the main Pittsburgh campus, call 911.
- If you know first aid, provide help. There are Atrial External Defibrillators (AED) and Stop the Bleed kits across campus.
- Stay with the person until help arrives.

## Medical Emergency

- A severe weather **WARNING** means that severe weather is imminent. Shelter in Place until further notice.
  - **Examples Include:**
    - Tornado
    - Lightning (within 10 mile radius)
    - Severe winter weather (cold wind chill of -19 degrees Fahrenheit)
    - Extreme heat (heat index greater than 115 degrees Fahrenheit for any period or 105 degrees Fahrenheit for more than 3 hours)

## Severe Weather Warning

- If you have any reason to believe a package or article is suspicious, contact CMU Police at 412-268-2323.
  - If off the main Pittsburgh campus, call 911.
  - Do not move, alter, open, examine or disturb the package or article.
  - Leave and/or avoid the area until further notice.

## Suspicious Package

- **WHAT TO DO**
  - Avoid the Area means there is a safety concern for our community members in an area within or close to campus, and you are advised to stay away until the situation is resolved.

  - Avoid the Area
  - Evacuate
  - Get Out - Hide - Fight
  - Shelter in Place