Optional Supplement: Dietrich College Honors Research Fellowship

<https://www.cmu.edu/dietrich/students/undergraduate/programs/dietrich-honors-fellowship/index.html>

*This supplement to the Dietrich College Senior Honors Program application is required only if you are also applying for the Summer 2025 Dietrich College Honors Research Fellowship:*

*(Please print or type)*

Name:       Andrew ID:

Email address:            Cell Phone:

Home College: [ ] DC [ ] CMU (BHA) [ ] CMU (ISP) [ ]

Other (*please specify*):

Primary Major(s):

Additional Major(s) *if applicable*:

Minor(s) *if applicable*:

## Eligibility

Students are eligible for this fellowship who:

* Are accepted into the Dietrich College Senior Honors Program;
* Are planning a fall-spring semester honors thesis sequence in senior year;
* Can commit to 8 – 10 weeks of full‐time research for their senior honors thesis project, under faculty mentorship, during the summer prior to fall semester of senior year

## Program Requirements

## Fellowship recipients must:

* Assist in developing a personal and project profile for the fellowship website (April 2025);
* Be employed full-time through the university for 8-10 weeks for the summer fellowship duration. (Think of this as a commitment to a full-time summer job.);
* Be in residence,4 conducting research at Carnegie Mellon. Students who wish to travel from campus briefly, or be in residence at some other location in connection with their honors thesis work, may submit a petition for consideration by the fellowship committee;
* Participate in all fellowship programming in the summer months and academic year;
* Participate in bi-weekly advising meetings (bi-weekly with the project advisor as well as separately with the fellowship executive committee member assigned to assist you);
* Submit regular blog entries on research progress in the summer months and academic year;
* In addition to submission of the senior honors thesis, submit an end-of-year reflection paper on the fellowship experience;
* Present at the fall semester Dietrich Undergraduate Colloquium, which is held on Saturday morning of Family Weekend;
* Present at the Meeting of the Minds Undergraduate Research Symposium in May of your senior year (also a requirement of the Dietrich College Senior Honors Program)



4 This does not mean “residence” per se in university housing, but “resident” in the same sense that the research will primarily be conducted here at CMU.

Instructions

Complete and submit this supplement with your Dietrich College Senior Honors Program application and thesis proposal. Please also include:

* **A current resume:** If you do not have an updated resume, please visit the Career and Professional Development Center for advice on resume- writing.
* **A one-page biography:** Tell us about yourself. Feel free to be creative – introduce us to your background & your interests – even those that may take you beyond your formal education & research interests. These can include hobbies, travels, family background, what it was like to grow up in your hometown, athletics &/or service interests. Or, if there is a compelling story that helps explain why you chose a particular direction, this can also be the basis of the biography. It should not be used to tell us what courses you have taken, re – state the contents of your resume, say why you deserve this opportunity, or why you chose Carnegie Mellon. This is a chance to reveal other sides of yourself and help the committee to get to know you better.
* **College transcript:** Please include a copy of your college transcript (this can be an unofficial copy).
* **A history of research support:** Please list and describe instances of financial support for research that you have received since enrolling at Carnegie Mellon. These should include, for example, participation in SURG5 projects, S U R F 6 funding, support from a faculty member’s research grant, etc. Include:
	+ Date(s)
	+ Name(s) of projects
	+ Source(s) of funding
	+ Level(s) / amount(s) of funding;
* **Letter of collaboration from your faculty mentor/thesis advisor**: A Dietrich College Honors Research Fellowship requires full-‐‐time research for 8 to 10 weeks of the summer under the direct and regular supervision of the faculty thesis advisor and mentor. The letter of collaboration comments not only on the student’s abilities but also on how the mentoring relationship will work. The letter tells the selection committee about the research expectations for the student and how the relationship between mentor & student will be structured and defined (e.g., **how often mentor & student will meet**; if there are to be others [faculty, grad students, etc.] involved; who will take over if the advisor/mentor is away from Pittsburgh for a short time; the project’s summer timetable; etc.). If there is a significant second mentor, please explain the respective roles of each advisor in mentoring you in this project.

## Application Deadline

For students applying for this fellowship, the deadline for submitting the Honors Program application and thesis proposal, plus this supplement and related materials**, is March 25, 2025.**

Submit as one package

* Dietrich College Senior Honors Program application and thesis proposal
* Fellowship application supplement
* Current resume
* 1 – page biography
* College transcript
* History of research support
* Letter of collaboration from your faculty thesis advisor/mentor or summer fellowship mentor (if this will not be your thesis advisor)

*Submit application and project proposal by the relevant deadline to:*

Honors Program Director c/o: Dr. Joseph Devine, Associate Dean for Undergraduate Studies

jd0x@andrew.cmu.edu; Dietrich College Dean’s Office, Baker Hall 154

5 [Small Undergraduate Research Grant](https://www.cmu.edu/uro/academic-research/SURG/index.html) program, sponsored by the university’s [Office of Undergraduate Research and Scholar Development](https://www.cmu.edu/uro/index.html)

6 Summer Undergraduate Research Fellowship program, also sponsored by the university’s [Office of Undergraduate Research and Scholar Development](https://www.cmu.edu/uro/index.html)