PM Preschool Information

Carnegie Mellon University Children’s School

Afternoon Preschool Group

Daily Schedule

<table>
<thead>
<tr>
<th>Activity</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choice Time</td>
<td>12:30-1:45</td>
</tr>
<tr>
<td>Circle</td>
<td>1:45-2:15</td>
</tr>
<tr>
<td>Snack</td>
<td>2:15-2:45</td>
</tr>
<tr>
<td>Outdoor Time</td>
<td>2:45-3:15</td>
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</tbody>
</table>

Family Involvement

We encourage family members to be involved. Whether you’d like to observe your child or participate in the classroom, please feel welcome!

Our First Days

The Afternoon Friends will begin school on Tuesday, September 3rd. The friends will meet their teachers, explore their new learning spaces, and meet their new classmates!

Classroom Program

We use thematic units and exploratory learning centers to help children grow in each of our developmental domains. Learning Centers in the Green Room include, the Math Center, Science Center, Art and Writing Center, Block Center, Library Center, and Dramatic Play Center. Additional learning opportunities take place in the Discovery Area, the playground, the Make Shop and the reflection garden.

BEHAVIOR EXPECTATIONS

Be a kind friend.  
Stay in your own space.  
Use walking feet.  
Listen the first time.  
Use your words.  
Use things appropriately.  
Follow the routine.  
Use inside voices.  
Put everything in its place.

Lights Off means stop, look and listen.

PM Preschool Four’s

*On Friday mornings from 8:30 to 11:30, the Afternoon 4’s friends will join the Morning 4’s friends. The Friday routine is similar to the Afternoon schedule and allows the four’s friends opportunities to get to know their morning 4’s peers.

At the Children’s School, children gain confidence through daily routines and responsibilities. Additionally, PM preschool children have a unique experience at the Children’s School as they learn and grow together in a mixed age environment.

PM Preschool Four’s
Please **LABEL** everything with your child’s name.

Please send:
- 2 complete sets of extra clothes including; shirts, pants, underwear, socks and 1 pair of athletic shoes (if possible).
- A backpack.
- Diapers or pull-ups, if your child wears them.
- A helmet for your child. (For using a tricycle, scooter or wagon.)
- Completed Family Collage page

Please send your child to school in clothes that are appropriate for messy play and comfortable shoes for indoor and outdoor activity.

Backpacks help transport important school paperwork. Color-coded folders will safely carry important information and should be sent back to school empty.

Please read the “Family Collage” instruction page located in your Parent Handbook. Find the Collage sheet with your child’s name and work with your child to create a collage together. We’ll look at these at school to get to know each other!

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**Arrival and Dismissal**

The Afternoon Friends arrive and dismiss under the Green Awning Entrance. Please display the light blue family name card on your dashboard.

If you would like to park in the Children’s School lot and walk your child into or out of our school, please use the side doors to our building that are located near the upper parking lot stairs. For safety reasons, do not walk through the parking lot while we are greeting or dismissing. Parents who need to make car seat switches should park in the Children’s School Lot and walk their child and car seat into or out of the school.

Please be sure to park only in the spots marked “V” for visitor or “S” for school and display your 2019-2020 parking pass on your dashboard when parking in the Children’s School Lot. Failure to do so may result in a parking ticket.

**Family-Teacher Communication**

The Afternoon Preschool Website is a way for families to peek into the window of our classroom to see what your child is doing each day. Our blog gives detailed information about what activities are available daily. We also use the site to post photographs, artwork, newsletters and important classroom documents. An invitation to the site will be coming your way soon!

[www.cmugreenroom.weebly.com](http://www.cmugreenroom.weebly.com)

Please let us know in writing or email of any carpool or dismissal changes.

Please feel free to call 412-268-2199 between 8:00 AM- 4:00 PM to speak to us directly. If we are teaching, we will return your call as soon as possible. Communication by email is also an option.

**Teacher Email Addresses:**
Ms. O’Neill: aconeill@andrew.cmu.edu
Mrs. Cherin: esolomon@andrew.cmu.edu