Introduction:
- Teachers (left to right):
  Mrs. Lisa Loomis- lfurman@andrew.cmu.edu
  Mrs. Krissy Opferman- opferman@andrew.cmu.edu
  Miss Grace Dzina- gdzina@alumni.cmu.edu
  Mrs. Jean Bird- jbds@andrew.cmu.edu
- One group of Fours and one group of Threes (separated at opening meetings)
- The time for the Extended Morning Program is 11:30 a.m. until 1:00 p.m.
- Activities will be in the Green Room, Kitchen, Discovery Area, Reflection Garden, and Make Shop. Lunch is in the Red Room.
- Threes will use the Red Room lockers; Fours will use the Green Room lockers.

Curriculum:
- Curriculum Areas: Language Arts, Science, Music, Art, Health and Nutrition, Math, and Social Studies. The Green Room centers will be open as well.
- Activities will focus on Extensions of Literature based on the scheduled preschool themes.

Daily Opening Meeting:
- Threes will be in the Red Room, Fours will be in the Green Room.
- We will discuss daily activities as well as special events for that day.
- We will introduce projects, read stories, and do short group activities.

Lunch
- We are a nut-free school. Sun butter is a healthy and acceptable alternative to peanut butter.
- Children are encouraged to eat their healthy food first.
- Please use a cold pack.
- Pack foods that do not need to be heated.
- Pack a drink or send an empty water bottle that we can fill from the water fountain.
- LABEL the outside of your child’s lunchbox and ALL reusable containers.
- Lunchtime is a part of the Extended Morning program time. Please arrange birthday celebrations during the regular morning program hours.
- Please pack only three or four healthy items for your child to eat. This strategy will minimize waste.
- Children will be encouraged to be independent when opening and cleaning up their lunches.

Dismissal
- If your child will not be staying for Extended Morning, or if there are any carpool changes, please send a note to the classroom teacher.
- Dismissal is at 1:00 p.m. Your child will be waiting in the office after 1:15pm.
- If you must pick up your child early at the last minute, please check in the office first.
- If walking into the school to pick up your child, please wait by the Kindergarten until the class is dismissed. Use the Hallway Exit (Door 1) to enter and leave the school so that you will not walk past moving cars in the parking lot. Please make sure that your child says goodbye to the supervising teacher.
- Please wait until after 12:45 p.m. to pull your car into the dismissal line so that the afternoon preschool greeting time is not disrupted. The afternoon preschool greeting time is 12:30-12:45 p.m.
- If you need to speak with your child’s teacher at dismissal, please wait until all of the other children have gone for the day. Feel free to contact us by email as well.

Thank you for your cooperation. We look forward to a great year!